

Board of Directors Meeting



Meeting Location:
JAXPORT Security Operations Center (SOC) Training Room
9530 New Berlin Court
Jacksonville, FL 32226

September 26, 2022 09:00 AM

Agenda Topic

Presenter

Agenda

I. Pledge of Allegiance/Moment of Silence

Brad Talbert

II. [Approval of Minutes - Board of Directors Meeting - June 27, 2022](#)

Chair Wendy Hamilton

III. Public Comments

IV. Presentations

Milestones:

Corey Bell, Manager, Public Safety Administration - 10 Years - Presented by Derrick Lewis
Ronald Tucker, Marine Terminal Welder - 25 Years - Presented by James Bennett

Port Partner Recognition: US Coast Guard, CBP & FBI

CEO Eric Green &
Chair Hamilton

V. Chair Update

Chair Wendy Hamilton

Audit Committee Update

Vice Chair Palmer
Clarkson

Proposed Slate of Board Officers

Chair Wendy
Hamilton

VI. New Business

[BD2022-09-01 Foreign Trade Zone Service Area Expansion](#)

Justin Ryan

Eastern Alachua County

[AC2022-09-01 Purchase of Six \(6\) Caterpillar 3516B Diesel Generator Sets \(Used\) -
RECISSION of Award AC2022-06-05\)](#)

James Bennett

Power System Services

[AC2022-09-02 Purchase of Five \(5\) Caterpillar 3516B Diesel Generator Sets \(Used\)](#)

James Bennett

Mid-America Engine

[AC2022-09-03 Facilities-Wide Concrete Pile Cleaning](#) James Bennett
Underwater Mechanix Services, LLC

[AC2022-09-04 Professional Hydrographic Surveying Services](#) James Bennett
Arc Surveying & Mapping, Inc.

[AC2022-09-05 Joint Agency Fuel](#) James Bennett
Gate Petroleum

VII. CEO Update Eric Green

VIII. Reports

[R2022-09-01 Commercial Highlights](#) Robert Peek

[R2022-09-02 Engineering and Construction Update](#) James Bennett

[R2022-09-03 Financials/Vital Statistics](#) Mike McClung

[R2022-09-04 Financial Highlights by Beth McCague](#) Info Only

IX. Other Business Chair Wendy Hamilton

Approval of Travel

Approval of Travel - Chair Wendy Hamilton recommends approval of travel by one or more Board Members of the Authority for business solicitation purposes or to attend any necessary conferences during the months of September/October 2022.

X. Miscellaneous

[A. Awards Committee Meeting Minutes - September 21, 2022](#)

[B. Emergency Purchases](#)

8/11/22: Purchase of 2 Trolley Motors

[C. Unbudgeted Transactions - None](#)

XI. Adjourn Chair Wendy Hamilton

The next JAXPORT Board of Directors meeting will be held on
Wednesday, October 19, 2022 @9:00AM



Minutes for Board of Directors Meeting

06/27/2022 | 09:05 AM - 10:10 AM - Eastern Time (US and Canada)

2831 Talleyrand Avenue, Jacksonville, FL 32206

Board Members Attending:

Ms. Wendy Hamilton, Chairwoman
Mr. Palmer Clarkson, Vice Chairman
Mr. Daniel Bean, Treasurer
Mr. Brad Talbert, Secretary
Mr. Jamie Shelton, Member
Mr. Ed Fleming, Member

Absent: Mr. Ceree Harden, Member

Other Attendees:

Mr. Eric Green, Chief Executive Officer
Ms. Beth McCague, Chief Financial Officer/Chief of Staff
Ms. Linda Williams, Chief, Adm. & Corporate Performance
Mr. Nick Primrose, Chief, Regulatory Compliance
Mr. James Bennett, Sr. Director, Engineering & Construction
Mr. Robert Peek, Director & GM, Business Development
Mr. Mike McClung, Director of Finance
Mr. Reece Wilson, Office of General Counsel
Ms. Rebecca Dicks, Board Liaison

Agenda

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, June 27, 2022 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Chairwoman Wendy Hamilton called the meeting to order at 9:05 a.m. and welcomed all attendees. Board Member Daniel Bean led the audience in the Pledge of Allegiance and a moment of silence. Chairwoman Hamilton also acknowledged and welcomed special guests from Trailer Bridge and the Puerto Rico Ports Authority.

Approval of Minutes - Board of Directors Meeting - April 25, 2022

Chairwoman Hamilton called for approval of the April 25, 2022 Board of Directors Meeting Minutes. After a motion by Mr. Fleming and a second by Mr. Bean, the Board unanimously approved the minutes as submitted.

Public Comments

Chairwoman Hamilton called for comments from the public. There were no public comments.

Presentations

Milestones:

Mr. Derrick Lewis recognized Horace Cathey, Public Safety Compliance Officer, for reaching his 10-year milestone and thanked him for his service.

Mr. James Bennett recognized Ken Page, Manager, Terminal Operations, for reaching his 10-year milestone and thanked him for his service.

New Business

AC2022-06-01 Design Services for T-Berth Modifications to Berth 20 BIMT - Taylor Engineering

Mr. James Bennett presented this submission for Board approval of a contract to Taylor Engineering in the amount of \$1,262,278.50 for design services for T-Berth modifications to Berth 20 at Blount Island Marine Terminal.

After a motion by Mr. Talbert and a second by Mr. Bean, the Board voted to approve this submission.

AC2022-06-02 Cathodic Protection Systems Berths 16 & 17 – DPMT Coastal Gunitite Construction Company

Mr. James Bennett presented this submission for Board approval of a contract to Coastal Gunitite Construction Company in the amount of \$687,498.72 for installation of Cathodic Protection Systems on Berths 16 & 17 at Dames Point Marine Terminal.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

AC2022-06-03 Terminal Development for SET Phase 1 Building Demolition – BIMT – Realco Recycling Co., Inc.

Mr. James Bennett presented this submission for Board approval of a contract to Realco Recycling Co., Inc. in the amount of \$547,999 for Terminal Development for SET Phase 1 Building Demolition.

After a motion by Mr. Bean and a second by Mr. Talbert, the Board voted to approve this submission.

AC2022-06-04 Purchase of Four (4) Pre-Assembled Festoon Systems (Hanjung Crane) – Conductix Wampfler

Mr. James Bennett presented this submission for Board approval of a contract to Conductix Wampfler in the amount of \$1,007,998 for the purchase of four (4) pre-assembled festoon systems for Hanjung Cranes at Talleyrand and Blount Island Marine Terminals.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

AC2022-06-05 Purchase of Six (6) Caterpillar 3516B Diesel Generator Sets (Used) – Power System Services

Mr. James Bennett presented this submission for Board approval of a contract to Power System Services in the amount of \$1,650,000 for the purchase of six (6) Caterpillar 3516B Diesel Generator Sets, subject to satisfactory inspection by a JAXPORT official.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

BD2022-06-01 Proposed Operating & Capital Budget for FY2023

Ms. Beth McCague presented this submission for Board approval of JAXPORT's proposed FYE2023 Operating and Capital Budget as presented and its submission in the appropriate format to the Finance Committee of the Jacksonville City Council. This submission was approved earlier by the Audit Committee and recommended for approval by the full board.

Chairwoman Hamilton asked Palmer Clarkson, Chair of the Audit Committee, if he would like to add any share some highlights from the Audit Committee's discussion of the budget and any other matters requiring board approval. Mr. Clarkson stated that the Audit Committee did meet earlier this morning and after vigorous discussion they unanimously voted to approve the Proposed Operating and Capital Budget for FY2023. He also thanked Beth and her team for putting this budget together in a tough year.

After a motion by Mr. Bean and a second by Mr. Fleming, the Board voted to approve this submission.

Mr. Clarkson continued by stating that the Audit Committee also met on the CEO Contract Review and Extension. He stated that after much discussion by the Audit Committee, they feel lucky to have Mr. Green at JAXPORT and they really appreciate his dedication, understanding, and hard work. He continued by stating that the Audit Committee voted on Mr. Green's contract extension and they unanimously agreed to extend his contract through fiscal year 2027 which would give him a five-year

extension. The committee also agreed that the CEO's base pay will be increased by 10% in fiscal year 2023 and 5% in 2024. The Audit Committee also increased the bonus percentage that was capped at 25% to 35% based on the CEO achieving his goals. The Audit Committee felt this is a very fair extension compared to his peers and compared to the industry.

After a motion by Mr. Bean and a second by Mr. Fleming, the Board voted to approve the update to the CEO's contract.

BD2022-06-02 Memorandum of Agreement with JEA

Mr. Nick Primrose presented this submission for Board approval authorizing the CEO, or his designee, to execute a Memorandum of Agreement between the Jacksonville Port Authority and the Jacksonville Electric Authority whereby JAXPORT will be responsible for securing the estimated \$42 million needed for installing new towers to raise the Fulton Cut tower lines over a portion of the St. John River. Raising the lines will allow bigger ships to call on JAXPORT.

After a motion by Mr. Bean and a second by Mr. Talbert, the Board voted to approve the Memorandum of Agreement with JEA.

BD2022-06-03 Trailer Bridge Renewal of Lease on Blount Island

Ms. Linda Williams presented this submission for Board approval of a lease renewal with long-time tenant Trailer Bridge to continue to use Blount Island for its Puerto Rico shipping operations through January 2041.

After a motion by Mr. Bean and a second by Mr. Fleming, the Board voted to approve the renewal of Trailer Bridge's lease on Blount Island.

Chairwoman Wendy Hamilton thanked guests from Trailer Bridge and the Puerto Rico Ports Authority for attending the Board meeting and also thanked them for their continued partnership. She stated that Puerto Rico has been critical to JAXPORT's success as it has grown into one of the nation's top seaports for the import and export of goods.

CEO Update

Mr. Green began his update by thanking the Board for extending his contract and stating that he is very grateful and appreciative of the opportunity to continue as CEO of JAXPORT.

Mr. Green stated that the port celebrated a significant milestone with the completion of the Harbor Deepening Project last month. Since a few of the Board members were unable to attend the ceremony, he shared a brief video of the event.

Mr. Green informed the Board members that today's meeting would be the final Board meeting in the Boardroom as it is currently configured. The JAXPORT team who redesigned the lobby and Executive Conference Rooms will begin demotion immediately following this meeting. The new modern room will be larger and include a new dais and seating for the audience. Since the boardroom will be out of service for a few months, the August Board meeting will be held upstairs and the construction schedule for completion of the new design should be finished by September.

At this time, Mr. Green recognized special guests Nancy Quinones from the Puerto Rican and Hispanic Chamber of Commerce and Joel Piza-Batiz from the Puerto Rico Ports Authority who traveled all the way from San Juan to attend this meeting.

Mr. Green then turned the meeting over to Trailer Bridge CEO Mitch Luciano. Mr. Luciano stated that Trailer Bridge's partnership with JAXPORT began more than 30 years ago and that this lease renewal celebrates the next chapter in Trailer Bridge's commitment to serve the island of Puerto Rico. He stated that Trailer Bridge is very proud to be a critical piece of the supply chain that delivers the goods our neighbors on the island need in their everyday lives.

Mr. Joel Piza-Batiz, Executive Director for the Puerto Rico Ports Authority, stated that twenty-two percent of the cargo that moves between Jacksonville and Puerto Rico flows through Trailer Bridge. He stated that this lease renewal continues to strengthen the commercial trade between the city of Jacksonville and San Juan, Puerto Rico.

Reports

R2022-06-01 Engineering and Construction Update

Mr. James Bennett provided an overview of the key capital and engineering projects.

R2022-06-02 Financial Highlights by Beth McCague

Ms. Beth McCague provided Financial Highlights to the Board in their books for the month of May 2022.

R2022-06-03 Financials/Vital Statistics

Mr. Mike McClung provided an overview of the financials and vital statistics.

R2022-06-04 Commercial Highlights

Mr. Robert Peek provided updated commercial highlights to the Board for the month of June 2022.

Other Business

Approval of Travel

After a motion by Mr. Fleming and a second by Mr. Shelton, the Board unanimously approved travel by one or more Board Members of the Authority for business solicitation purposes or to attend any necessary conferences and/or meetings during the month of August 2022.

There were no emergency purchases or unbudgeted transactions.

Adjourn

There being no further business of the Board, the meeting adjourned at 10:10 a.m. and Chairwoman Hamilton invited everyone to attend the signing ceremony between Trailer Bridge, the Puerto Rico Ports Authority and JAXPORT.

BD2022-09-01



SUBMISSION FOR BOARD APPROVAL

SUBJECT: Foreign Trade Zone Service Area Expansion – Eastern Alachua County

COST: \$0.00

BUDGETED: N/A

SOURCE OF FUNDS: N/A

BACKGROUND:

The Jacksonville Port Authority (JAXPORT) is the Grantee for Foreign Trade Zone (FTZ) No. 64 for Northeast Florida. As Grantee, JAXPORT both manages and administers all zone activities including service area expansions. The current zone area includes Baker, Bradford, Clay, Columbia, Duval, Flagler, Nassau, Putnam and St. Johns counties.

In 2010, JAXPORT reorganized the FTZ under the Alternative Site Framework (ASF) expanding the zone area to comprise Baker, Bradford, Clay, Columbia, Duval, Nassau, Putnam and St. Johns counties. Flagler County was added to the zone in 2019.

In 2021 JAXPORT through the collaborative efforts of various interested parties, including officials from Alachua County and the Greater Gainesville Chamber, initiated efforts to pursue the addition of Alachua County to FTZ No. 64. Doing so would be mutually beneficial to all parties by allowing Alachua County to market FTZ benefits and by allowing JAXPORT to extend FTZ advantages to distribution sites and manufacturers in Alachua County.

The FTZ Act and regulations require that zone sites be within or adjacency to a U.S. Customs and Border Protection (CBP) port of entry, as listed and defined in part 101 of the U.S. Customs and Border Protection regulations (19 CFR §101.3). In coordination with U.S. Customs and Border Protection Area Port of Jacksonville, the expansion request was evaluated and a determination made that the service area expansion could occur for Eastern Alachua County, with Interstate 75 (I-75) serving as the Western Boundary.

As defined in 15 CFR Part 400, JAXPORT must approve a Board Resolution authorizing the filing of an Alternative Site Framework Expansion Application. Once passed, this Resolution also authorizes any subsequent administrative actions, such as the addition of new FTZ site applications, to be filed at the Foreign Trade Zones office. This will provide JAXPORT with the ability to quickly react to a request under the

BD2022-09-01



SUBMISSION FOR BOARD APPROVAL

Alternative Site Framework by not requiring Board approval for each of these applications.

STATUS:

The Alternative Site Framework Expansion Application to include Alachua County under Zone No. 64 is ready for submission to the Foreign Trade Zones Board pending the approval of this Board Resolution. All other requirements as outlined in 15 CFR Part 400 have been met.

Under the FTZ Board's regulations, the anticipated timeframe to process this application will be roughly seven and a half (7.5) months.

RECOMMENDATION:

It is recommended that the Board adopt the attached Resolution for the purpose of adding Eastern Alachua County to the zone area of FTZ No. 64 and to approve any subsequent Administrative Actions relating to this application to be filed at the Foreign-Trade Zones Board.

ATTACHEMENTS:

- Board Resolution
- Letter from County & Resolution
- Map

BD2022-09-01



**SUBMISSION
FOR
BOARD APPROVAL**

RECOMMENDED FOR APPROVAL:

Justin Ryan, Manager,
Foreign Trade Zone No. 64
& Grant Administration

Signature: Justin Ryan
Justin Ryan (Sep 19, 2022 12:33 EDT)
Email: justin.ryan@jaxport.com

Signature and Date

SUBMITTED FOR APPROVAL:

Eric Green
Chief Executive Officer

Signature: Eric B. Green
Eric B. Green (Sep 19, 2022 12:52 EDT)
Email: eric.green@jaxport.com

Signature and Date

BOARD APPROVAL:

Sept. 26, 2022
Meeting Date

Rebecca Dicks/Recording Secretary

ATTEST:

Bradley S. Talbert, Secretary

Wendy O. Hamilton, Chairwoman

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR GENERAL-PURPOSE FOREIGN TRADE ZONE NUMBER 64 TO THE FOREIGN-TRADE ZONES BOARD TO EXPAND THE SERVICE AREA UNDER THE ALTERNATIVE SITE FRAMEWORK.

WHEREAS, on June 18, 1934 Congress approved an Act "to provide for the establishment, operation, and maintenance of foreign-trade zones in ports of entry of the United States to expedite and encourage foreign commerce and for other purposes" (hereafter the "Foreign-Trade Zones Act"); and

WHEREAS, in accordance with the Foreign-Trade Zones Act and regulations relating thereto, the Jacksonville Port Authority did, on May 6, 2001 and published in 76 Fed. Reg. 28418 (May 17, 2001), receive approval from the Foreign-Trade Zones Board ("Board") for a GRANT to establish, operate and maintain Foreign-Trade Zone No. 64 at Jacksonville, Florida and on July 5, 2012 and published in 77 Fed. Reg. 41374 (July 13, 2012) and on March 15, 2019 and published in 84 Fed. Reg. 10298 (March 20, 2019) receive approval from the Board to expand Foreign-Trade Zone No. 64; and

WHEREAS, the Jacksonville Port Authority has determined, in accordance with the Foreign-Trade Zones Act and regulations relating thereto, that it is desirable to expand the Service Area for Foreign-Trade Zone No. 64 under the Alternative Site Framework; and

WHEREAS, Foreign-Trade Zone No. 64 wishes to include the portion of the County of Alachua, lying east of Interstate 75 in its service area.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Jacksonville Port Authority:

Section 1: That Jacksonville Port Authority, Grantee of Foreign-Trade Zone No. 64, is hereby duly authorized to submit an Application for General-Purpose Foreign-Trade Zone No. 64 to expand the Service Area under the Alternative Site Framework to include the portion of the County of Alachua, lying east of Interstate 75 in its service area to be in the Zone.

Section 2: That any subsequent Administrative Actions, such as the addition of a Usage-Driven Site applications to be filed at the Foreign-Trade Zones Board relating to this application are also specifically authorized. This will provide the Jacksonville Port Authority with the ability to quickly react to a request by a company under the Alternative Site Framework.

Section 3: Effective Date. This resolution shall take effect immediately upon its adoption.

APPROVED AND ADPOTED this 26th day of September 2022.

JACKSONVILLE PORT AUTHORITY

Wendy O. Hamilton, Chairwoman

(Official Seal)

ATTEST:

Bradley S. Talbert, Secretary



Alachua County Board of County Commissioners

Ken Cornell, *Chair*
Marihelen Wheeler, *Vice Chair*
Mary Alford
Charles S. Chestnut, IV
Anna Prizzia

Administration
Michele L. Lieberman
County Manager

July 13, 2021

Ms. Aisha Eccleston
Grantee Administrator FTZ-064
Jacksonville Port Authority
2831 Talleyrand Avenue
Jacksonville, Florida 32206

Dear Ms. Eccleston,

The purpose of this letter is to document the support of Alachua County for inclusion within the Service Area of Foreign-Trade Zone (FTZ) No. 64. We understand that this means that Jacksonville Port Authority, as Grantee, will be able to apply to the Foreign-Trade Zones Board for authority to serve sites located within this county based on businesses' trade-related needs.

We also note that FTZ-064 will be made available on a uniform basis to companies within Alachua County in a manner consistent with the legal requirement that each FTZ be operated as a public utility.

Sincerely,

A handwritten signature in blue ink, which appears to read "Ken Cornell", is positioned below the word "Sincerely,".

Ken Cornell, Chair
Alachua County Commission
Chr21.042

cc: Board of County Commissioners
Michele L. Lieberman, County Manager
Sylvia Torres, County Attorney

RESOLUTION 2021-68

**A RESOLUTION BY ALACHUA COUNTY, FLORIDA
AUTHORIZING SUBMISSION OF AN APPLICATION TO THE
FOREIGN-TRADE ZONES BOARD TO EXPAND THE SERVICE
AREA OF FOREIGN-TRADE ZONE 064 UNDER THE
ALTERNATIVE SITE FRAMEWORK**

WHEREAS, on June 18, 1934 Congress approved an Act "to provide for the establishment, operation, and maintenance of foreign-trade zones in ports of entry of the United States to expedite and encourage foreign commerce and for other purposes" (hereafter the Foreign-Trade Zones Act"); and

WHEREAS, in accordance with the Foreign-Trade Zones Act and regulations relating thereto, the Jacksonville Port Authority did, on May 6, 2001 and published in 76 Fed. Reg. 28418 (May 17, 2001), receive approval from the Foreign-Trade Zones Board ("Board") for a Grant to establish, operate and maintain Foreign-Trade Zone No. 64 at Jacksonville, Florida; and

WHEREAS, on July 5, 2012 and published in 77 Fed. Reg. 41374 (July 13, 2012), the Jacksonville Port Authority did receive approval from the Board to expand Foreign-Trade Zone No. 64; and

WHEREAS, the Jacksonville Port Authority has determined, in accordance with the Foreign-Trade Zones Act and regulations relating thereto, that it is desirable to expand the Service Area for Foreign-Trade Zone No. 64 under the Alternative Site Framework to include Alachua County, Florida, and

WHEREAS, Foreign-Trade Zone No. 64 wishes to include the County of Alachua, Florida in its service area.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF ALACHUA COUNTY AS FOLLOWS:

1. Alachua County requests that Jacksonville Port Authority, Grantee of Foreign-Trade Zone No. 64, submit an Application for Service Area Expansion of Foreign-Trade Zone No. 64 to include the County of Alachua in the Zone under Alternative Site Framework.
2. That any subsequent Administrative Actions, such as the addition of a Usage-Driven Site applications to be filed at the Foreign-Trade Zones Board relating to this application, are also specifically authorized. This will provide the Jacksonville Port Authority with the ability to quickly react to a request by a company in Alachua County under the Alternative Site Framework.
3. That this Resolution takes effect on its date of adoption.

Adopted this 13th day of July, 2021.

ATTEST:

ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS:



J.K. "Jess" Irby, Esq
County Clerk

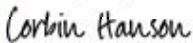


Ken Cornell, Chairman

APPROVED AS TO FORM:

(SEAL)

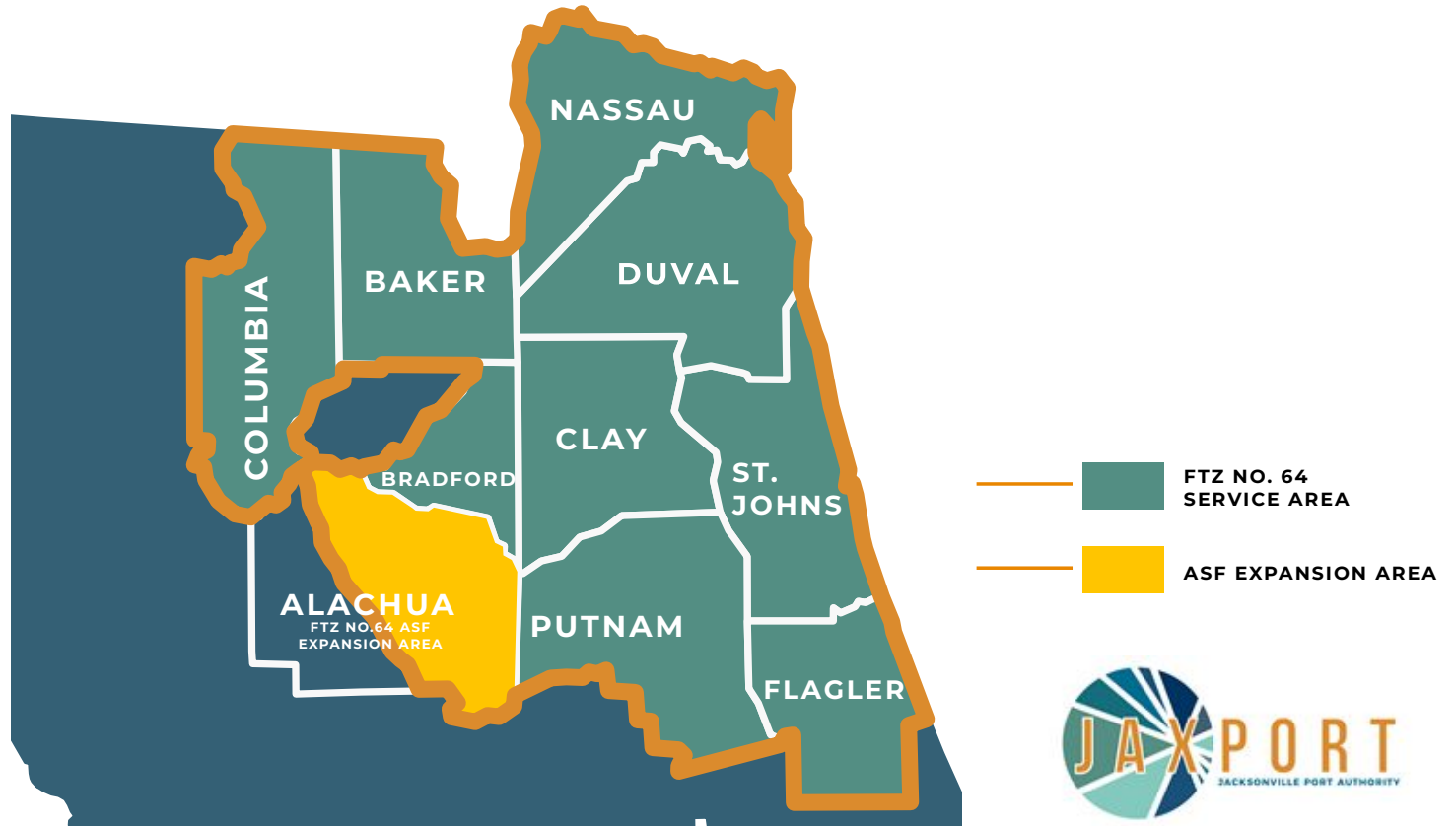
DocuSigned by:



9FF93D92AF02438

County Attorney

FOREIGN TRADE ZONE NO. 64



* I-75 WILL SERVE AS THE WESTERN BOUNDARY OF THE ASF EXPANSION INTO ALACHUA COUNTY

AC-2022-09-01

Through extensive research, JAXPORT has identified six (6) used gensets that are available for purchase at \$275,000 each, including delivery. The vendor is Power System Services (PSS) in Oneonta, Alabama. These gensets were originally purchased by the City of Tacoma as backup generators for a power plant. That project was scuttled and the used units are marketed for resale. These gensets have approximately 900 hours of service and are reported to be in good working condition. The specifications of these gensets meet JAXPORT’s requirements for use on our 50-gauge cranes. Market research results show the cost of a new genset of this type approximates \$1.6 million each. Current market price for similar used gensets is approximately \$500,000 each.

On September 7, 2022 a request was made to rescind this Award due to gensets no longer being available to procure from Power System Services.

EXPENSE CATEGORY:

- Renewal of existing services
- Replacement (end of life) or upgrade of equipment
- Related to new opportunity
- Related to or part of cap-ex strategy

This is a budgeted capital expense for FY 22 and will be funded with 100% JPA funds.

FINANCIAL:

	B2022-13	B2022-14	B2022-15	T2022-06	003.2050.CIPPARTS
	<u>Crane #8810</u>	<u>Crane #8811</u>	<u>Crane #8841</u>	<u>Crane #8844</u>	<u>Capital Inventory</u>
Available Budget:	\$254,718.00	\$252,135.00	\$252,135.00	\$254,719.00	\$550,000.00
Proposed Expense:	<u>(\$275,000.00)</u>	<u>(\$275,000.00)</u>	<u>(\$275,000.00)</u>	<u>(\$275,000.00)</u>	<u>(\$550,000.00)</u>
Remaining Balance:	<u>\$529,718.00</u>	<u>\$527,135.00</u>	<u>\$527,135.00</u>	<u>\$529,719.00</u>	<u>\$550,000.00</u>

RECOMMENDATION:

Management recommends that the Board of Directors approve the rescission of a contract to Power System Services in the amount of \$1,650,000 for the purchase of six (6) Caterpillar 3516B Diesel Generator Sets.


AC-2022-09-01

Once necessary approvals are obtained by the Awards Committee Chairman, the Chief Executive Officer is authorized to sign purchase orders, agreements or contracts for the Award.

Attachments: N/A

ORIGINATED BY:

SUBMITTED FOR APPROVAL


James G. Bennett, PE (Sep 21, 2022 15:59 EDT)
James Bennett, COO



Lisa Gee (Sep 21, 2022 16:00 EDT)
Lisa Gee, Director, Procurement Services


AWARDS COMMITTEE ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):


Retta Rogers (Sep 21, 2022 16:48 EDT)
Retta Rogers, Secretary to Awards Committee


Nicholas Primrose (Sep 21, 2022 16:54 EDT)
Nick Primrose, Chairman to Awards Committee

CHIEF EXECUTIVE OFFICER ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):


Eric B. Green (Sep 21, 2022 16:56 EDT)
Eric B. Green, Chief Executive Officer

CONDITIONS OF APPROVAL (IF ANY):

Date

Rebecca Dicks, Corporate Secretary

BOARD DECISION

APPROVED

REJECTED

DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Date

Board Chairman

Date

Board Secretary

AC-2022-09-02

Through additional extensive research, JAXPORT has identified five (5) used gensets that are available for purchase at \$260,000 each, freight not included. The vendor is Mid-America Engine in Warrior, Alabama. These gensets were previously used as backup generators for a hospital. The hospital upgraded their systems and replaced these Tier II gensets with Tier IV gensets. These gensets have on average 1900 hours of service and the specifications of these gensets meet JAXPORT's requirements for use on our 50-gauge cranes. Market research results show the cost of a new genset of this type approximates \$1.6 million each. Current market price for similar used gensets is approximately \$500,000 each. Brandon Blandon, Equipment Manager for JAXPORT and Adam Conner, Assistant Manager Equipment conducted rigorous technical testing of the five gensets using JAXPORT's diagnostic computer. In addition, a certified Caterpillar technician participated in the technical assessment. The results are detailed in the attached report.

The total cost of the five new gensets is \$1,300,000 plus \$27,000 freight.

EXPENSE CATEGORY:

- Renewal of existing services
- Replacement (end of life) or upgrade of equipment
- Related to new opportunity
- Related to or part of cap-ex strategy

This is a budgeted capital expense for FY 22 and will be funded with 100% JPA funds.

FINANCIAL:

	B2022-13 Crane #8810	B2022-14 Crane #8811	B2022-15 Crane #8841	T2022-06 Crane #8844	003.2050.CIPPARTS Capital Inventory
Available Budget:	\$529,718.00	\$527,135.00	\$527,135.00	\$529,719.00	\$550,000.00
Proposed Expense:	\$265,400.00	\$265,400.00	\$265,400.00	\$265,400.00	\$265,400.00
Remaining Balance:	\$264,318.00	\$261,735.00	\$261,735.00	\$264,319.00	\$284,600.00

RECOMMENDATION:


Management recommends that the Board of Directors approve the issuance of a contract to Mid-America Engine in the amount of \$1,327,000 for the purchase of five (5) Caterpillar 3516B Diesel Generator Sets.

AC-2022-09-02

Once necessary approvals are obtained by the Awards Committee Chairman, the Chief Executive Officer is authorized to sign purchase orders, agreements or contracts for the Award.

Attachments: Cost Comparison Matrix dated 09/12/2022
Inspection Reports for Genset 1 - 5

ORIGINATED BY:


James G. Bennett, PE (Sep 21, 2022 15:59 EDT)
James Bennett, COO

SUBMITTED FOR APPROVAL

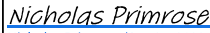

Lisa Gee (Sep 21, 2022 16:00 EDT)
Lisa Gee, Director, Procurement Services

AWARDS COMMITTEE ACTION

APPROVED APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):


Retta Rogers (Sep 21, 2022 16:48 EDT)
Retta Rogers, Secretary to Awards Committee


Nicholas Primrose (Sep 21, 2022 16:54 EDT)
Nick Primrose, Chairman to Awards Committee

CHIEF EXECUTIVE OFFICER ACTION

APPROVED APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):


Eric B. Green (Sep 21, 2022 16:56 EDT)
Eric B. Green, Chief Executive Officer

CONDITIONS OF APPROVAL (IF ANY):

Date

Rebecca Dicks, Corporate Secretary

BOARD DECISION

APPROVED REJECTED DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Date

Board Chairman

Date

Board Secretary



Jacksonville Port Authority

P.O. Box 3005
 Jacksonville, Florida 32206-0005
 (904) 357-3062

CAPITAL PURCHASE ORDER

VENDOR: Mid-America Engine #15320 **CONTRACT NO:** EQ-1818B

ADDRESS: 2500 State Highway 160 **REQUESTING DEPT:** Equipment Maintenance
Warrior, AL 35180 **JAXPORT TELEPHONE:** (904)357-3208
wwwmidamericaengine.com **JAXPORT CONTACT:** Brandon Blanton

TELEPHONE/FAX: (205)590-3505 **G/L ACCT. #:** 003.2044.177/178

DESCRIPTION	
Purchase of Five (5) Cat 3516B Gensets (Used) for delivery to: Jacksonville Port Authority, Attn: Willie Douglas/Brandon Blanton, Equipment Maintenance, 5945 William Mills Street, Jacksonville, FL 32226. (See comparative analysis package dated 9/12/2022 for details).	
DESCRIPTION	TOTAL PRICE
Cat 3516B Gensets Used 5 @ \$260,000.00	\$ 1,300,000.00
FREIGHT	\$ 27,000.00
TOTAL AMOUNT	\$ 1,327,000.00
<p>Note: 20% Due Upon Receipt of Order (Invoice INV20484 Paid via Wire Transfer 09/09/2022) 60% plus \$27,000 for Due Prior to Shipment 20% Due Upon Delivery</p>	
COO APPROVAL: <u>James G. Bennett, PE</u> <small>James G. Bennett, PE (Sep 21, 2022 15:59 EDT)</small>	AUTHORIZED COST: \$ 1,327,000.00

REQUESTED BY: brandon blanton
brandon blanton (Sep 21, 2022 15:24 EDT)

ENGINEERING APPROVAL: Kelsey Cox
Kelsey Cox (Sep 21, 2022 15:28 EDT)

PROCUREMENT APPROVAL: Lisa Gee
Lisa Gee (Sep 21, 2022 16:00 EDT)

CHIEF EXECUTIVE OFFICER: Eric B. Green
Eric B. Green (Sep 21, 2022 16:56 EDT)

COMPARATIVE ANALYSIS - USED EQUIPMENT PURCHASE

PROJECT G/L NO: 003.2044-177/178
 CONTRACT NO: EQ-1818B

ITEM NO.	VENDOR NAME	LOCATION	DESCRIPTION	MODEL YEAR	OPERATING HOURS	WARRANTY	PRICE	FREIGHT	TOTAL COST
1	Power System Services	Oneonta, AL	6-Caterpillar 3516B Genset	1998	Below 900	None	\$1,620,000	\$ 30,000.00	\$ 1,650,000.00
2	Caterpillar	Deerfield, IL	1-Caterpillar 3516B Genset	2022	TESTING	Factory	\$1,630,000.00	\$ -	\$ 1,630,000.00
3	Integrated Power Systems	North Charleston, SC	3-Caterpillar 3516B Genset	2011, 13, 15	Below 11	None	\$1,676,700	\$9,000	\$ 1,685,700.00
4	Hilco Global	Papua, Indonesia	1-Caterpillar 3516B Genset	2001	81150	N/A	\$39,405.00	UNKNOWN	\$39,405.00
5	Mid America Engines	Warrior, AL	5-Caterpillar 3516B Genset	1999/2000/200	90/1.5/1.7/2.5/2	None	\$1,300,000	\$ 30,000.00	\$ 1,330,000.00

NOTES

ITEM NO.	PROS	CONS
1	Proper inventory for replacement in six - 50 gauge cranes, Great value because: Low Hours, Direct replacements for existing (not many modifications to engine houses), Complete gensets w/ correct generator, Cooling systems are included, Six for the cost of one new	Availability December 2202 - January 2023
2	Brand new equipment, warranty	Cost effectiveness, Major modifications to the engine houses, twelve month minimum delivery
3	No modifications to the engine houses, Three for the cost of one new	Cost effectiveness, Only have three available, Availability 24-36 weeks
4	N/A	Out of the country, buyer responsible for all costs associated with everything from removal to install, high hours, only one available
5	Proper inventory for replacement in five- 50 gauge cranes, Great value because: Low Hours, Direct replacements for existing (not many modifications to engine houses), Complete gensets w/ correct generator, Cooling systems are included, five for under the cost of one new. Available now, inspected by JPA and Caterpillar technicians.	N/A

FINANCIAL ADVANTAGE (in comparison to purchase of new equipment):	We would procure five units for the cost of one new unit
--	--

COMPARATIVE ADVANTAGE (for specific equipment recommended to be purchased):	If we purchase new units we will incur additional costs with the necessary modifications and upgrades to our engine houses.
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AWARD RECOMMENDATION: Mid America Engines \$1,300,000 Shipping not included
VENDOR AMOUNT

REVIEWED & APPROVED BY: brandon blanton James G. Bennett, PE
brandon blanton (Sep 12, 2022 09:13 EDT) James G. Bennett, PE (Sep 12, 2022 16:34 EDT)



MEMO

DATE: September 20, 2022

TO: Beth McCague and James Bennet

FROM: Brandon Blanton

RE: Procurement of 5 Caterpillar Gensets

In examining the five Gensets on a warehouse floor in Corpus Christi, TX, I would like to present the following responses to the senior team before our board meeting on September 26, 2022:

1. Circumstances involved with inspecting and running these five units in standby condition;
 1. In the case of “standby,” being on an isolated warehouse floor is not an operational situation. We (JAXPORT personnel) set up auxiliary rigging to perform each inspection while being observed and monitored by Caterpillar technicians.
 2. JAXPORT tested the engines using our diagnostic tools with state-of-the-art Caterpillar electronic technician laptop and accessory toolkit. In trying to run all five units, we successfully ran four, and the fifth unit was unable to run due to a faulty electronic control module. We see this regularly with Caterpillar Gensets and electronic control modules (ECM) after sitting without battery voltage.
2. Corrective actions taken to run 4 of 5;
 1. We set up a mobile battery bank which JAXPORT transported to each unit for ECM voltage and starting.
 2. We also set up an auxiliary fuel tank which JAXPORT moved from unit to unit.
 3. We also had to swap some components to accomplish combustion to turn the engine over for our inspections. The estimated replacement cost to replace removed parts is \$17k new—most of the components JAXPORT stocks in our supply rooms at zero inventory value. JAXPORT’S equipment management is 100% confident that the 5th Genset will be in good working condition once we swap the ECM.
3. Recommendations;
 1. Review of all five inspection reports, prepared by Caterpillar technicians on site with us, show that each unit is in overall good condition (Normal status) with a few needs (i.e., Replacing batteries, replacing or tightening belts, and replacing one electronic control module on Genset 5). It was strenuous to test each unit since the engines were isolated, meaning not connected to a building or a power source such as a transfer switch on a crane. There were also “alarms” noted in the report on each unit due to the isolation of being on a warehouse floor. Please refer to the Red and Yellow highlighted sections on each inspection report which describe what the Genset needs or does not currently have for optimal operation.
 2. It is the recommendation by the Equipment Management team that JAXPORT procures all five Gensets



IP GENSET INSPECTION V9

PM

● 12 ● 1 ● 24 ● 13

Inspection Number	9986842	Customer No	8008500
Make	CATERPILLAR	Customer Name	CASH SERVICE DEPT #85
Serial Number	FDN00407	Customer Phone	9043620340
Model	3516	Customer Email	brandon.blanton@jaxport.com
Equipment Family	ENGINE - GENERATOR SET	Completed On	9/8/2022 2:34:16 PM
Asset ID	Gen 1	Inspector	Bradley Bennett
SMU	2708 Hours	Work Order	EZ19426
Location	Corpus Christi, TX	PDF Generated On	9/8/2022
Coordinates	15.8314275741577, 27.8076671971196, -97.4827974687698		
Customer	<i>B. Blanton</i>		
Technician	<i>[Signature]</i>		

General Info & Comments

● General info/Comments	NORMAL
Comments: Perform pm1 per customer request	

GENSET DETAILS

● 1.1 PM COMPLETE	PM1 - 250 HOUR PM
Comments: Perform pm1	
● 1.2 GENSET MAKE	YES
Comments: Cat	
● 1.3 GENSET MODEL	YES
1.3.1 WHAT IS THE ARRANGMENT NUMBER	203-2706 ARRANGEMENT NUMBER
1.3.2 WHAT IS THE MODEL	SR4B MODEL
● 1.4 GENSET SERIAL NUMBER	YES
Comments: 7TN01045	
● 1.5 GENSET RATED KW	YES
Comments: 1825	
● 1.6 ENGINE MAKE	YES
Comments: Cat	
● 1.7 ENGINE MODEL	YES
Comments: Sticker partially missing	
1.7.1 WHAT IS THE ARRANGMENT NUMBER	1955874 ARRANGEMENT NUMBER
1.7.2 WHAT IS THE MODEL	3516 MODEL
● 1.8 ENGINE SERIAL NUMBER	YES
Comments: Sticker partially missing 1HZ01313	

PM 1

● 2.1 GENERATOR BREAKER POSITION AS FOUND	OFF / UNSATISFACTORY
Comments: No breaker unit is isolated	
● 2.2 VERIFY THE UNIT IS FREE OF ALARMS AND WARNINGS AT THE ENGINE CONTROL PANEL.	ACTION
Comments: Several alarms activated	
● 2.4 CHECK FUEL TANK AND ENCLOSURE FOR ANY DAMAGE OR LEAKS.	NORMAL

Board of Directors Meeting - AC2022-09-02 Purchase of Five (5) Caterpillar 3516B Diesel Generator Sets (Used)

	Comments: Unit has an external fuel unit getting ready to ship has a temporary fuel source which operated properly unit had some fuel at the prime pump and the screw was stripped	
●	2.5 FUEL LEVEL PRE-START	ACTION
	Comments: External fuel pump no level found	
	2.5,1 FUEL LEVEL AS A FRACTION: EMPTY, 1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, FULL	
●	2.6 CHECK ENGINE FOR ANY LOOSE OR BROKEN FITTINGS AND LEAKS.	NORMAL
●	2.7 CHECK SUPPLY AND EXHAUST LOUVERS AND DAMPERS FOR SIGNS OF BINDING, DAMAGE, AND THAT THEY WILL FULLY CLOSE.	ACTION
	Comments: Missing exhaust system	
●	2.8 COOLANT LEVEL	NOT CHECKED
	Comments: Generator does not have any coolant due to being packaged for transport.	
	2.8,1 HOW MUCH COOLANT WAS ADDED	
●	2.9 CHECK COMPLETE COOLING SYSTEM FOR LEAKS AND DAMAGE.	NORMAL
	Comments: Customer filled up with water will check when running.	
●	2.10 CHECK WATER JACKET HEATER(S)	N/A
	Comments: Not hooked up	
●	2.11 FREEZE PROTECTION IN DEGREES F.	N/A
	Comments: Water has been added to unit	
	2.11,1 DEGREES	
	2.11,2 INHIBITOR READING	
●	2.12 ENGINE TEMPERATURE IN DEGREES F. PRE START	PASS
	2.12,1 DEGREES	95 FAHRENHEIT
●	2.13 CHECK FAN DRIVE PULLEY FOR WEAR OR LOOSENESS.	NORMAL
●	2.14 CHECK FAN BLADES FOR DAMAGE.	NORMAL
	Comments: Fan blades appear normal	
●	2.15 CHECK FAN GUARDS FOR DAMAGE.	NORMAL
●	2.16 CHECK FAN BELTS FOR DAMAGE AND ADJUST AS NEEDED.	NO ADJUSTMENT REQUIRED
●	2.17 CLEAN AND CHECK ENGINE CRANKCASE BREATHER, HOSES, AND CONNECTIONS.	NORMAL
●	2.18 CHECK ENGINE OIL LEVEL PRIOR TO START-UP, NOTE LEVEL.	WITHIN OPERATING RANGE
	Comments: Still need to top off with some oil	
●	2.19 CHECK PRE-LUBE PUMP FOR PROPER OPERATION AND DAMAGE. (IF APP)	N/A
●	2.20 CHECK ENGINE OIL COOLER FOR LEAKS OR DAMAGE.	N/A
●	2.21 CHECK ENGINE AIR FILTERS, HOUSINGS, AND SEALS.	ACTION
	Comments: Unit has air filters taken apart	
●	2.22 CHECK THE AIR INLET PIPING FOR DAMAGE OR LOOSE CONNECTIONS.	MONITOR
●	2.23 CHECK FUEL SYSTEM FOR LEAKS AND DAMAGE. CHECK PRIMING PUMP FOR PROPER OPERATION	ACTION
	Comments: Prime lever is leaking and bolt is stripped	
●	2.24 CHECK EXHAUST SYSTEM FOR DAMAGE OR LEAKS.	N/A
	Comments: No exhaust systems installed	
●	2.25 CHECK ENGINE AIR FILTER RESTRICTION INDICATOR(S)	NORMAL
●	2.26 CHECK BATTERY CHARGING ALTERNATOR FOR DAMAGE, LOOSE CONNECTIONS, AND PROPER VOLTAGE.	N/A
	2.26,1 VOLTS DC	
●	2.27 CHECK STARTING MOTOR(S) FOR DAMAGE AND LOOSE CONNECTIONS.	NORMAL
	2.27,1 HOW MANY STARTERS	2 STARTER(S)
	2.27,2 VOLTS DC	
	2.27,3 VOLTAGE DROP	
●	2.28 CHECK BATTERY CHARGER(S) FOR PROPER OPERATION AND LOOSE CONNECTIONS. (IF APP)	ACTION
	Comments: No battery charger installed they have a rig set up for aftermarket batteries	
	2.28,1 FLOAT VOLTAGE	
	2.28,2 FLOAT CURRENT	
●	2.29 BATTERY TEST	FAILURE
	Comments: Batteries cannot be tested while connected to chargers batteries are aftermarket	
●	2.30 BATTERY INSTALL DATE	N/A
	2.30,1 INSTALL DATE	
●	2.31 CHECK BATTERY CABLES AND CONNECTIONS, CLEAN AND TIGHTEN CONNECTIONS.	N/A
	Comments: Batteries are aftermarket and are temporarily connected to unit	
●	2.32 CHECK BATTERY BOX FOR OVERALL CONDITION AND CLEANLINESS.	N/A

●	2.33 VERIFY THE ENGINE WILL START		YES
●	2.34 SOS ENGINE OIL.		N/A
●	2.35 GENSET RUNNING VOLTAGE, AMPERAGE, AND FREQUENCY CHECKS.		PASS
	2,35,1 VOLTAGE L1 - L2	480 VOLTS	
	2,35,2 VOLTAGE L2 - L3	480 VOLTS	
	2,35,3 VOLTAGE L3 - L1	480 VOLTS	
	2,35,4 HZ	61.0 HERTZ	
	2,35,5 AMPERAGE L1	0 AMPS	
	2,35,6 AMPERAGE L2	0 AMPS	
	2,35,7 AMPERAGE L3	0 AMPS	
●	2.36 ENGINE TEMPERATURE AND PRESSURES, RECORD READINGS AFTER 15 MINUTES OF OPERATION.		PASS
	2,36,1 COOLANT TEMP	165 DEGREES	
	2,36,2 OIL TEMP		
	2,36,3 OIL PSI	79 PSI	
	2,36,4 FUEL PSI		
●	2.37 REQUIRED DECALS		NORMAL
●	2.38 GENERATOR CONTROLS (AS LEFT CONDITION)		OFF
	Comments: Unit will be put in off before transportation		
●	2.39 GENERATOR BREAKER(S) (AS LEFT CONDITION)		OFF / UNSATISFACTORY
	Comments: Unit isolated no breaker		
●	2.40 CONDENSATE HEATER(S) (AS LEFT CONDITION)		N/A
●	2.41 SERVICE LETTER(S)		N/A
●	2.42 CHECK SWITCH GEAR CONTROLS AND BREAKER POSITION		TRIPPED
	Comments: Unit is not hooked up.		



IP GENSET INSPECTION V9

PM

● 13 ● 1 ● 21 ● 16

Inspection Number	9987318	Customer No	8008500
Make	CATERPILLAR	Customer Name	CASH SERVICE DEPT #85
Serial Number	FDN00418	Customer Phone	9043620340
Model	3516	Customer Email	brandon.blanton@jaxport.com
Equipment Family	ENGINE - GENERATOR SET	Completed On	9/8/2022 3:23:53 PM
Asset ID	Gen2	Inspector	Bradley Bennett
SMU	2743 Hours	Work Order	EZ19427
Location	Corpus Christi, TX	PDF Generated On	9/8/2022
Coordinates	15.8314275741577, 27.8072155829992, -97.4825799797484		
Customer	B. D. J.		
Technician	[Signature]		

General Info & Comments

● General info/Comments	NORMAL
Comments: Perform pm1 camshaft sensor was bad needed to swap out from another unit	

GENSET DETAILS

● 1.1 PM COMPLETE	PM1 - 250 HOUR PM
● 1.2 GENSET MAKE	YES
Comments: Cat	
● 1.3 GENSET MODEL	YES
1.3.1 WHAT IS THE ARRANGMENT NUMBER	203-2705 ARRANGEMENT NUMBER
1.3.2 WHAT IS THE MODEL	SR4B MODEL
● 1.4 GENSET SERIAL NUMBER	YES
Comments: 7TND1056	
● 1.5 GENSET RATED KW	YES
Comments: 1825	
● 1.6 ENGINE MAKE	YES
Comments: Cat	
● 1.7 ENGINE MODEL	YES
1.7.1 WHAT IS THE ARRANGMENT NUMBER	1955874 ARRANGEMENT NUMBER
1.7.2 WHAT IS THE MODEL	3516 MODEL
● 1.8 ENGINE SERIAL NUMBER	YES
Comments: 1HZ01371	

PM 1

● 2.1 GENERATOR BREAKER POSITION AS FOUND	ON / UNSATISFACTORY
Comments: Unit is isolated getting ready to ship	
● 2.2 VERIFY THE UNIT IS FREE OF ALARMS AND WARNINGS AT THE ENGINE CONTROL PANEL.	ACTION
Comments: Several alarms on	
● 2.3 CHECK REMOTE ANNUNCIATOR	N/A
● 2.4 CHECK FUEL TANK AND ENCLOSURE FOR ANY DAMAGE OR LEAKS.	ACTION
Comments: External temporary fuel Tank is provided	

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●	2.5 FUEL LEVEL PRE-START		ACTION
	Comments: External fuel tank is provided will be temporary		
	2.5.1 FUEL LEVEL AS A FRACTION: EMPTY, 1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, FULL		
●	2.6 CHECK ENGINE FOR ANY LOOSE OR BROKEN FITTINGS AND LEAKS.		NORMAL
●	2.7 CHECK SUPPLY AND EXHAUST LOUVERS AND DAMPERS FOR SIGNS OF BINDING, DAMAGE, AND THAT THEY WILL FULLY CLOSE.		ACTION
	Comments: Unit is isolated no louvers		
●	2.8 COOLANT LEVEL		FULL
	Comments: Coolant will be added before running currently unit has water		
	2.8.1 HOW MUCH COOLANT WAS ADDED		
●	2.9 CHECK COMPLETE COOLING SYSTEM FOR LEAKS AND DAMAGE.		MONITOR
	Comments: Unit is isolated but will be checked will running		
●	2.10 CHECK WATER JACKET HEATER(S)		N/A
●	2.11 FREEZE PROTECTION IN DEGREES F.		N/A
	Comments: Water is currently inside the coolant		
	2.11.1 DEGREES		
	2.11.2 INHIBITOR READING		
●	2.12 ENGINE TEMPERATURE IN DEGREES F. PRE START		FAIL
	Comments: Unit is currently disconnected		
	2.12.1 DEGREES		
●	2.13 CHECK FAN DRIVE PULLEY FOR WEAR OR LOOSENESS.		NORMAL
●	2.14 CHECK FAN BLADES FOR DAMAGE.		NORMAL
●	2.15 CHECK FAN GUARDS FOR DAMAGE.		NORMAL
●	2.16 CHECK FAN BELTS FOR DAMAGE AND ADJUST AS NEEDED.		ADJUSTMENT REQUIRED
	Comments: Belts are loose will need adjustment		
●	2.17 CLEAN AND CHECK ENGINE CRANKCASE BREATHER, HOSES, AND CONNECTIONS.		NORMAL
●	2.18 CHECK ENGINE OIL LEVEL PRIOR TO START-UP, NOTE LEVEL.		WITHIN OPERATING RANGE
●	2.19 CHECK PRE-LUBE PUMP FOR PROPER OPERATION AND DAMAGE. (IF APP)		N/A
●	2.20 CHECK ENGINE OIL COOLER FOR LEAKS OR DAMAGE.		N/A
●	2.21 CHECK ENGINE AIR FILTERS, HOUSINGS, AND SEALS.		NORMAL
●	2.22 CHECK THE AIR INLET PIPING FOR DAMAGE OR LOOSE CONNECTIONS.		NORMAL
●	2.23 CHECK FUEL SYSTEM FOR LEAKS AND DAMAGE, CHECK PRIMING PUMP FOR PROPER OPERATION.		N/A
	Comments: Unit is isolated no fuel in unit yet		
●	2.24 CHECK EXHAUST SYSTEM FOR DAMAGE OR LEAKS.		N/A
	Comments: No exhaust system installed		
●	2.25 CHECK ENGINE AIR FILTER RESTRICTION INDICATOR(S)		NORMAL
●	2.26 CHECK BATTERY CHARGING ALTERNATOR FOR DAMAGE, LOOSE CONNECTIONS, AND PROPER VOLTAGE.		N/A
	Comments: Unit is isolated		
	2.26.1 VOLTS DC		
●	2.27 CHECK STARTING MOTOR(S) FOR DAMAGE AND LOOSE CONNECTIONS.		NORMAL
	2.27.1 HOW MANY STARTERS	2 STARTER(S)	
	2.27.2 VOLTS DC		
	2.27.3 VOLTAGE DROP		
●	2.28 CHECK BATTERY CHARGER(S) FOR PROPER OPERATION AND LOOSE CONNECTIONS. (IF APP)		N/A
	Comments: No battery charger unit is isolated		
	2.28.1 FLOAT VOLTAGE		
	2.28.2 FLOAT CURRENT		
●	2.29 BATTERY TEST		FAILURE
	Comments: Cannot perform test due to aftermarket batteries and batteries are being temporary used as well as batteries are being charged		
●	2.30 BATTERY INSTALL DATE		N/A
	2.30.1 INSTALL DATE		
●	2.31 CHECK BATTERY CABLES AND CONNECTIONS, CLEAN AND TIGHTEN CONNECTIONS.		N/A
●	2.32 CHECK BATTERY BOX FOR OVERALL CONDITION AND CLEANLINESS.		N/A
●	2.33 VERIFY THE ENGINE WILL START		YES
	Comments: Engine started but needed camshaft sensor changed out from another unit		
●	2.34 SOS ENGINE OIL.		N/A
	Comments: No oil was extracted		

●	2.35 GENSET RUNNING VOLTAGE, AMPERAGE, AND FREQUENCY CHECKS.	FAIL
Comments: Unit was able to start but was under voltage and shut off		
2,35,1 VOLTAGE L1 - L2 2,35,2 VOLTAGE L2 - L3 2,35,3 VOLTAGE L3 - L1 2,35,4 HZ 2,35,5 AMPERAGE L1 2,35,6 AMPERAGE L2 2,35,7 AMPERAGE L3		
●	2.36 ENGINE TEMPERATURE AND PRESSURES, RECORD READINGS AFTER 15 MINUTES OF OPERATION	N/A
Comments: Was not able to get engine running over 15 minutes due to undervoltage		
2,36,1 COOLANT TEMP 2,36,2 OIL TEMP 2,36,3 OIL PSI 2,36,4 FUEL PSI		
●	2.37 REQUIRED DECALS	NORMAL
●	2.38 GENERATOR CONTROLS (AS LEFT CONDITION)	OFF
Comments: Unit is isolated will not be on auto or manual		
●	2.39 GENERATOR BREAKER(S) (AS LEFT CONDITION)	OFF / UNSATISFACTORY
Comments: Unit is isolated it is off		
●	2.40 CONDENSATE HEATER(S) (AS LEFT CONDITION)	N/A
●	2.41 SERVICE LETTER(S)	N/A
●	2.42 CHECK SWITCH GEAR CONTROLS AND BREAKER POSITION	TRIPPED
Comments: Unit is isolated will be shipped out and left disconnected and in the off position		



IP GENSET INSPECTION V9

PM

● 7 ● 4 ● 21 ● 18

Inspection Number	9988401	Customer No	8008500
Make	CATERPILLAR	Customer Name	CASH SERVICE DEPT #85
Serial Number	4FN02586	Customer Phone	9043620340
Model	SR4B	Customer Email	brandon.blanton@jaxport.com
Equipment Family	ENGINE - GENERATOR SET	Completed On	9/8/2022 4:10:36 PM
Asset ID	Gen3	Inspector	Bradley Bennett
SMU	83 Hours	Work Order	EZ19428
Location	Corpus Christi, TX	PDF Generated On	9/8/2022
Coordinates	26.8414268493652, 27.8076800038181, -97.4827886214547		
Customer	<i>B. Blanton</i>		

General Info & Comments

● General info/Comments	NORMAL
Comments: Perform pm1	

GENSET DETAILS

● 1.1 PM COMPLETE	PM1 - 250 HOUR PM
Comments: Perform pm1	
● 1.2 GENSET MAKE	YES
Comments: Cat	
● 1.3 GENSET MODEL	YES
1.3.1 WHAT IS THE ARRANGMENT NUMBER	144-1952 ARRANGEMENT NUMBER
1.3.2 WHAT IS THE MODEL	SR4B MODEL
● 1.4 GENSET SERIAL NUMBER	N/A
Comments: 4FN02586	
● 1.5 GENSET RATED KW	N/A
Comments: No plate available	
● 1.6 ENGINE MAKE	YES
Comments: Cat	
● 1.7 ENGINE MODEL	YES
1.7.1 WHAT IS THE ARRANGMENT NUMBER	1169866 ARRANGEMENT NUMBER
1.7.2 WHAT IS THE MODEL	3516 MODEL
● 1.8 ENGINE SERIAL NUMBER	YES
Comments: 6HND1152	

PM 1

● 2.1 GENERATOR BREAKER POSITION AS FOUND	ON / UNSATISFACTORY
Comments: Unit is isolated	
● 2.2 VERIFY THE UNIT IS FREE OF ALARMS AND WARNINGS AT THE ENGINE CONTROL PANEL.	MONITOR
Comments: Several alarms are on	
● 2.3 CHECK REMOTE ANNUNCIATOR	NORMAL
● 2.4 CHECK FUEL TANK AND ENCLOSURE FOR ANY DAMAGE OR LEAKS.	N/A
Comments: Fuel tank is temporary unit is being shipped	
● 2.5 FUEL LEVEL PRE-START	N/A
Comments: Fuel was a temporary cell will be transported does not have gauge	

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	2,5,1 FUEL LEVEL AS A FRACTION: EMPTY, 1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, FULL	
●	2,6 CHECK ENGINE FOR ANY LOOSE OR BROKEN FITTINGS AND LEAKS,	NORMAL
	Comments: No leaks found	
●	2,7 CHECK SUPPLY AND EXHAUST LOUVERS AND DAMPERS FOR SIGNS OF BINDING, DAMAGE, AND THAT THEY WILL FULLY CLOSE,	N/A
	Comments: No louvers due to machine being isolated	
●	2,8 COOLANT LEVEL	ADD
	Comments: Water will be added to unit in order to run but later will have coolant added	
	2,8,1 HOW MUCH COOLANT WAS ADDED	
●	2,9 CHECK COMPLETE COOLING SYSTEM FOR LEAKS AND DAMAGE,	MONITOR
	Comments: No leaks found at current time but unit is being transported	
●	2,10 CHECK WATER JACKET HEATER(S)	N/A
●	2,11 FREEZE PROTECTION IN DEGREES F,	N/A
	Comments: Unit has water	
	2,11,1 DEGREES	
	2,11,2 INHIBITOR READING	
●	2,12 ENGINE TEMPERATURE IN DEGREES F, PRE START	FAIL
	Comments: Gauge shows cold	
	2,12,1 DEGREES	
●	2,13 CHECK FAN DRIVE PULLEY FOR WEAR OR LOOSENESS,	NORMAL
●	2,14 CHECK FAN BLADES FOR DAMAGE,	NORMAL
●	2,16 CHECK FAN BELTS FOR DAMAGE AND ADJUST AS NEEDED,	NO ADJUSTMENT REQUIRED
●	2,17 CLEAN AND CHECK ENGINE CRANKCASE BREATHER, HOSES, AND CONNECTIONS,	NORMAL
●	2,18 CHECK ENGINE OIL LEVEL PRIOR TO START-UP, NOTE LEVEL,	WITHIN OPERATING RANGE
	Comments: Unit was running	
●	2,19 CHECK PRE-LUBE PUMP FOR PROPER OPERATION AND DAMAGE, (IF APP)	N/A
	Comments: Unit is isolated	
●	2,20 CHECK ENGINE OIL COOLER FOR LEAKS OR DAMAGE,	N/A
●	2,21 CHECK ENGINE AIR FILTERS, HOUSINGS, AND SEALS,	NORMAL
●	2,22 CHECK THE AIR INLET PIPING FOR DAMAGE OR LOOSE CONNECTIONS,	NORMAL
●	2,23 CHECK FUEL SYSTEM FOR LEAKS AND DAMAGE, CHECK PRIMING PUMP FOR PROPER OPERATION,	NORMAL
	Comments: No leaks found	
●	2,24 CHECK EXHAUST SYSTEM FOR DAMAGE OR LEAKS,	N/A
	Comments: No exhaust system connected	
●	2,25 CHECK ENGINE AIR FILTER RESTRICTION INDICATOR(S)	NORMAL
●	2,26 CHECK BATTERY CHARGING ALTERNATOR FOR DAMAGE, LOOSE CONNECTIONS, AND PROPER VOLTAGE,	N/A
	Comments: Temporary batteries installed	
	2,26,1 VOLTS DC	
●	2,27 CHECK STARTING MOTOR(S) FOR DAMAGE AND LOOSE CONNECTIONS,	NORMAL
	2,27,1 HOW MANY STARTERS	2 STARTER(S)
	2,27,2 VOLTS DC	
	2,27,3 VOLTAGE DROP	
●	2,28 CHECK BATTERY CHARGER(S) FOR PROPER OPERATION AND LOOSE CONNECTIONS, (IF APP)	N/A
	2,28,1 FLOAT VOLTAGE	
	2,28,2 FLOAT CURRENT	
●	2,29 BATTERY TEST	WARNING
	Comments: Batteries not checked due to batteries being used temporarily	
●	2,30 BATTERY INSTALL DATE	N/A
	2,30,1 INSTALL DATE	
●	2,31 CHECK BATTERY CABLES AND CONNECTIONS, CLEAN AND TIGHTEN CONNECTIONS,	N/A
●	2,32 CHECK BATTERY BOX FOR OVERALL CONDITION AND CLEANLINESS,	N/A
●	2,33 VERIFY THE ENGINE WILL START	YES
●	2,34 SOS ENGINE OIL,	N/A
	Comments: No oil sample needed	
●	2,35 GENSET RUNNING VOLTAGE, AMPERAGE, AND FREQUENCY CHECKS,	PASS
	2,35,1 VOLTAGE L1 - L2	480 VOLTS
	2,35,2 VOLTAGE L2 - L3	480 VOLTS
	2,35,3 VOLTAGE L3 - L1	480 VOLTS

	2,35,4 HZ	60 HERTZ	
	2,35,5 AMPERAGE L1		
	2,35,6 AMPERAGE L2		
	2,35,7 AMPERAGE L3		
●	2,36 ENGINE TEMPERATURE AND PRESSURES, RECORD READINGS AFTER 15 MINUTES OF OPERATION		PASS
	2,36,1 COOLANT TEMP	172 DEGREES	
	2,36,2 OIL TEMP		
	2,36,3 OIL PSI	85 PSI	
	2,36,4 FUEL PSI	67 PSI	
●	2,37 REQUIRED DECALS		ACTION
	Comments: Missing gen set tag		
●	2,38 GENERATOR CONTROLS (AS LEFT CONDITION)		OFF
	Comments: Off due to unit being transported		
●	2,39 GENERATOR BREAKER(S) (AS LEFT CONDITION)		OFF / UNSATISFACTORY
	Comments: Off due to unit being transported and isolated		
●	2,40 CONDENSATE HEATER(S) (AS LEFT CONDITION)		N/A
●	2,41 SERVICE LETTER(S)		N/A
●	2,42 CHECK SWITCH GEAR CONTROLS AND BREAKER POSITION		TRIPPED
	Comments: Unit is isolated to be transported		



IP GENSET INSPECTION V9

PM

● 11 ● 3 ● 20 ● 17

Inspection Number	9988802	Customer No	8008500
Make	CATERPILLAR	Customer Name	CASH SERVICE DEPT #85
Serial Number	FDN00406	Customer Phone	9043620340
Model	3516	Customer Email	brandon.blanton@jaxport.com
Equipment Family	ENGINE - GENERATOR SET	Completed On	9/8/2022 5:36:12 PM
Asset ID	Gen 4	Inspector	Bradley Bennett
SMU	2570 Hours	Work Order	EZ19425
Location	Corpus Christi, TX	PDF Generated On	9/8/2022
Coordinates	33.4414291381836, 27.8077866656817, -97.4825274961437		
Customer	<i>B. Blanton</i>		
Technician	<i>[Signature]</i>		

General Info & Comments

● General info/Comments NORMAL

GENSET DETAILS

● 1.1 PM COMPLETE PM1 - 250 HOUR PM

Comments: Perform pm1

● 1.2 GENSET MAKE YES

Comments: Cat

● 1.3 GENSET MODEL YES

1.3.1 WHAT IS THE ARRANGMENT NUMBER

203-2705 ARRANGEMENT NUMBER

1.3.2 WHAT IS THE MODEL

SR4B MODEL

● 1.4 GENSET SERIAL NUMBER YES

Comments: 7TND1044

● 1.5 GENSET RATED KW YES

Comments: 1825

● 1.6 ENGINE MAKE YES

Comments: Cat

● 1.7 ENGINE MODEL YES

1.7.1 WHAT IS THE ARRANGMENT NUMBER

1955874 ARRANGEMENT NUMBER

1.7.2 WHAT IS THE MODEL

3516 MODEL

● 1.8 ENGINE SERIAL NUMBER YES

Comments: 1HZ01312

PM 1

● 2.1 GENERATOR BREAKER POSITION AS FOUND OFF / UNSATISFACTORY

Comments: Unit is isolated

● 2.2 VERIFY THE UNIT IS FREE OF ALARMS AND WARNINGS AT THE ENGINE CONTROL PANEL. ACTION

Comments: Control panel needed to be swapped out not operating

● 2.3 CHECK REMOTE ANNUNCIATOR N/A

● 2.4 CHECK FUEL TANK AND ENCLOSURE FOR ANY DAMAGE OR LEAKS. N/A

Comments: Temporary fuel tank connected

● 2.5 FUEL LEVEL PRE-START N/A

Board of Directors Meeting - AC2022-09-02 Purchase of Five (5) Caterpillar 3516B Diesel Generator Sets (Used)

	2,5,1 FUEL LEVEL AS A FRACTION: EMPTY, 1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, FULL	
●	2.6 CHECK ENGINE FOR ANY LOOSE OR BROKEN FITTINGS AND LEAKS.	NORMAL
●	2.7 CHECK SUPPLY AND EXHAUST LOUVERS AND DAMPERS FOR SIGNS OF BINDING, DAMAGE, AND THAT THEY WILL FULLY CLOSE.	N/A
	Comments: No louvers due to engine isolation	
●	2.8 COOLANT LEVEL	ADD
	Comments: Unit has water coolant will be added later on	
	2,8,1 HOW MUCH COOLANT WAS ADDED	
●	2.9 CHECK COMPLETE COOLING SYSTEM FOR LEAKS AND DAMAGE.	MONITOR
	Comments: Coolant system is normal will need to check after transportation and installation	
●	2.10 CHECK WATER JACKET HEATER(S)	N/A
●	2.11 FREEZE PROTECTION IN DEGREES F.	N/A
	2,11,1 DEGREES	
	2,11,2 INHIBITOR READING	
●	2.12 ENGINE TEMPERATURE IN DEGREES F, PRE START	FAIL
	Comments: Control panel is not operating will be swapped out	
	2,12,1 DEGREES	
●	2.13 CHECK FAN DRIVE PULLEY FOR WEAR OR LOOSENESS.	NORMAL
●	2.14 CHECK FAN BLADES FOR DAMAGE.	NORMAL
●	2.15 CHECK FAN GUARDS FOR DAMAGE.	NORMAL
●	2.16 CHECK FAN BELTS FOR DAMAGE AND ADJUST AS NEEDED.	ADJUSTMENT REQUIRED
	Comments: Belts are a little loose recommend readjustment	
●	2.17 CLEAN AND CHECK ENGINE CRANKCASE BREATHER, HOSES, AND CONNECTIONS.	NORMAL
●	2.18 CHECK ENGINE OIL LEVEL PRIOR TO START-UP. NOTE LEVEL.	WITHIN OPERATING RANGE
●	2.19 CHECK PRE-LUBE PUMP FOR PROPER OPERATION AND DAMAGE, (IF APP)	N/A
●	2.20 CHECK ENGINE OIL COOLER FOR LEAKS OR DAMAGE.	N/A
●	2.21 CHECK ENGINE AIR FILTERS, HOUSINGS, AND SEALS.	MONITOR
	Comments: Pieces missing some light rust inside unit as well	
●	2.22 CHECK THE AIR INLET PIPING FOR DAMAGE OR LOOSE CONNECTIONS.	ACTION
	Comments: Need replacement on component	
●	2.23 CHECK FUEL SYSTEM FOR LEAKS AND DAMAGE. CHECK PRIMING PUMP FOR PROPER OPERATION.	NORMAL
●	2.24 CHECK EXHAUST SYSTEM FOR DAMAGE OR LEAKS.	N/A
	Comments: No exhaust system installed	
●	2.25 CHECK ENGINE AIR FILTER RESTRICTION INDICATOR(S)	ACTION
●	2.26 CHECK BATTERY CHARGING ALTERNATOR FOR DAMAGE, LOOSE CONNECTIONS, AND PROPER VOLTAGE.	N/A
	Comments: Customer is using temporary batteries on unit along with temporary battery chargers	
	2,26,1 VOLTS DC	
●	2.27 CHECK STARTING MOTOR(S) FOR DAMAGE AND LOOSE CONNECTIONS.	NORMAL
	2,27,1 HOW MANY STARTERS	2 STARTER(S)
	2,27,2 VOLTS DC	
	2,27,3 VOLTAGE DROP	
●	2.28 CHECK BATTERY CHARGER(S) FOR PROPER OPERATION AND LOOSE CONNECTIONS, (IF APP)	N/A
	2,28,1 FLOAT VOLTAGE	
	2,28,2 FLOAT CURRENT	
●	2.29 BATTERY TEST	FAILURE
	Comments: Unable to perform battery test due to aftermarket batteries and temporary battery use	
●	2.30 BATTERY INSTALL DATE	N/A
	2,30,1 INSTALL DATE	
●	2.31 CHECK BATTERY CABLES AND CONNECTIONS, CLEAN AND TIGHTEN CONNECTIONS.	N/A
●	2.32 CHECK BATTERY BOX FOR OVERALL CONDITION AND CLEANLINESS.	N/A
●	2.33 VERIFY THE ENGINE WILL START	YES
	Comments: Engine started was having issues with starting system, flywheel needed to be turned in order to start unit was also having issues with selector switch recommend replacing selector switch	
●	2.34 SOS ENGINE OIL.	N/A
	Comments: No oil sample taken	
●	2.35 GENSET RUNNING VOLTAGE, AMPERAGE, AND FREQUENCY CHECKS.	PASS
	2,35,1 VOLTAGE L1 - L2	480 VOLTS
	2,35,2 VOLTAGE L2 - L3	481 VOLTS
	2,35,3 VOLTAGE L3 - L1	480 VOLTS

	2,35,4 HZ	60,1 HERTZ	
	2,35,5 AMPERAGE L1	0 AMPS	
	2,35,6 AMPERAGE L2	0 AMPS	
	2,35,7 AMPERAGE L3	0 AMPS	
●	2,36 ENGINE TEMPERATURE AND PRESSURES, RECORD READINGS AFTER 15 MINUTES OF OPERATION		PASS
	2,36,1 COOLANT TEMP	172 DEGREES	
	2,36,2 OIL TEMP		
	2,36,3 OIL PSI	78 PSI	
	2,36,4 FUEL PSI		
●	2,37 REQUIRED DECALS		NORMAL
●	2,38 GENERATOR CONTROLS (AS LEFT CONDITION)		OFF
	Comments: Generator will be left in off due to transportation		
●	2,39 GENERATOR BREAKER(S) (AS LEFT CONDITION)		OFF / UNSATISFACTORY
	Comments: Generator is isolated		
●	2,40 CONDENSATE HEATER(S) (AS LEFT CONDITION)		N/A
●	2,41 SERVICE LETTER(S)		N/A
●	2,42 CHECK SWITCH GEAR CONTROLS AND BREAKER POSITION		TRIPPED
	Comments: Generator will be isolated for transportation		



IP GENSET INSPECTION V9

PM

● 11 ● 4 ● 15 ● 21

Inspection Number	9989234	Customer No	8008500
Make	CATERPILLAR	Customer Name	CASH SERVICE DEPT #85
Serial Number	4FN00811	Customer Phone	9043620340
Model	SR4B	Customer Email	brandon.blanton@jaxport.com
Equipment Family	ENGINE - GENERATOR SET	Completed On	9/8/2022 6:04:55 PM
Asset ID	Gen 5	Inspector	Bradley Bennett
SMU	0 Hours	Work Order	EZ19424
Location	Corpus Christi, TX	PDF Generated On	9/8/2022
Coordinates	33.4414291381836, 27.8073756793816, -97.4826068630045		
Customer	<i>B. Blanton</i>		
Technician	<i>[Signature]</i>		

General Info & Comments

● General info/Comments	ACTION
<p>Comments: Perform pm1 engine side plate has been tampered with.</p> <p>ECM in control panel not working.</p> <p>Without being able to run the generator and having a bad ECM, recommend lowering price for this generator.</p>	

GENSET DETAILS

● 1.1 PM COMPLETE	PM1 - 250 HOUR PM
<p>Comments: Perform pm1</p>	
● 1.2 GENSET MAKE	YES
<p>Comments: Cat</p>	
● 1.3 GENSET MODEL	YES
1.3.1 WHAT IS THE ARRANGMENT NUMBER	4P4577 ARRANGEMENT NUMBER
1.3.2 WHAT IS THE MODEL	SRB4 MODEL
● 1.4 GENSET SERIAL NUMBER	YES
<p>Comments: 4FN00811</p>	
● 1.5 GENSET RATED KW	N/A
<p>Comments: No plate found for genset details</p>	
● 1.6 ENGINE MAKE	YES
<p>Comments: Cat</p>	
● 1.7 ENGINE MODEL	YES
<p>Comments: Plate has been tampered</p>	
1.7.1 WHAT IS THE ARRANGMENT NUMBER	159-8836 ARRANGEMENT NUMBER
1.7.2 WHAT IS THE MODEL	3516 MODEL
● 1.8 ENGINE SERIAL NUMBER	YES
<p>Comments: 7RN00708</p>	

PM 1

● 2.1 GENERATOR BREAKER POSITION AS FOUND	OFF / UNSATISFACTORY
<p>Comments: Generator is isolated</p>	
● 2.2 VERIFY THE UNIT IS FREE OF ALARMS AND WARNINGS AT THE ENGINE CONTROL PANEL.	ACTION
<p>Comments: Ecm not operating at</p>	

●	2.3 CHECK REMOTE ANNUNCIATOR	N/A
●	2.4 CHECK FUEL TANK AND ENCLOSURE FOR ANY DAMAGE OR LEAKS.	N/A
	Comments: Fuel tank is temporary	
●	2.5 FUEL LEVEL PRE-START	N/A
	Comments: No fuel level on temporary tank	
	2.5.1 FUEL LEVEL AS A FRACTION: EMPTY, 1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, FULL	
●	2.6 CHECK ENGINE FOR ANY LOOSE OR BROKEN FITTINGS AND LEAKS.	NORMAL
●	2.7 CHECK SUPPLY AND EXHAUST LOUVERS AND DAMPERS FOR SIGNS OF BINDING, DAMAGE, AND THAT THEY WILL FULLY CLOSE.	N/A
	Comments: No exhaust louvers unit is isolated	
●	2.8 COOLANT LEVEL	ADD
	Comments: Water is in the unit coolant will be added later on	
	2.8.1 HOW MUCH COOLANT WAS ADDED	
●	2.9 CHECK COMPLETE COOLING SYSTEM FOR LEAKS AND DAMAGE.	MONITOR
	Comments: Coolant system is currently normal unit will be transported recommend rechecking again	
●	2.10 CHECK WATER JACKET HEATER(S)	N/A
●	2.11 FREEZE PROTECTION IN DEGREES F.	N/A
	Comments: Unit has water	
	2.11.1 DEGREES	
	2.11.2 INHIBITOR READING	
●	2.12 ENGINE TEMPERATURE IN DEGREES F. PRE START	FAIL
	Comments: Ecm currently not operating	
	2.12.1 DEGREES	
●	2.13 CHECK FAN DRIVE PULLEY FOR WEAR OR LOOSENESS.	NORMAL
●	2.14 CHECK FAN BLADES FOR DAMAGE.	NORMAL
●	2.15 CHECK FAN GUARDS FOR DAMAGE.	NORMAL
●	2.16 CHECK FAN BELTS FOR DAMAGE AND ADJUST AS NEEDED.	NO ADJUSTMENT REQUIRED
●	2.17 CLEAN AND CHECK ENGINE CRANKCASE BREATHER, HOSES, AND CONNECTIONS.	NORMAL
●	2.18 CHECK ENGINE OIL LEVEL PRIOR TO START-UP. NOTE LEVEL.	OVERFULL
	Comments: Over full is possibly due to not running engine.	
●	2.19 CHECK PRE-LUBE PUMP FOR PROPER OPERATION AND DAMAGE. (IF APP)	N/A
●	2.20 CHECK ENGINE OIL COOLER FOR LEAKS OR DAMAGE.	N/A
●	2.21 CHECK ENGINE AIR FILTERS, HOUSINGS, AND SEALS.	MONITOR
	Comments: Missing covers and some damage to one side	
●	2.22 CHECK THE AIR INLET PIPING FOR DAMAGE OR LOOSE CONNECTIONS.	NORMAL
●	2.23 CHECK FUEL SYSTEM FOR LEAKS AND DAMAGE. CHECK PRIMING PUMP FOR PROPER OPERATION.	MONITOR
	Comments: No leaks found at current time unit was unable to run	
●	2.24 CHECK EXHAUST SYSTEM FOR DAMAGE OR LEAKS.	N/A
	Comments: No exhaust connected	
●	2.25 CHECK ENGINE AIR FILTER RESTRICTION INDICATOR(S)	N/A
	Comments: None installed	
●	2.26 CHECK BATTERY CHARGING ALTERNATOR FOR DAMAGE, LOOSE CONNECTIONS, AND PROPER VOLTAGE.	N/A
	Comments: Temporary batteries installed	
	2.26.1 VOLTS DC	
●	2.27 CHECK STARTING MOTOR(S) FOR DAMAGE AND LOOSE CONNECTIONS.	NORMAL
	2.27.1 HOW MANY STARTERS	2 STARTER(S)
	2.27.2 VOLTS DC	
	2.27.3 VOLTAGE DROP	
●	2.28 CHECK BATTERY CHARGER(S) FOR PROPER OPERATION AND LOOSE CONNECTIONS. (IF APP)	N/A
	Comments: No battery charger installed	
	2.28.1 FLOAT VOLTAGE	
	2.28.2 FLOAT CURRENT	
●	2.29 BATTERY TEST	FAILURE
	Comments: Batteries are temporary	
●	2.30 BATTERY INSTALL DATE	N/A
	2.30.1 INSTALL DATE	

●	2.31 CHECK BATTERY CABLES AND CONNECTIONS, CLEAN AND TIGHTEN CONNECTIONS.	N/A
●	2.32 CHECK BATTERY BOX FOR OVERALL CONDITION AND CLEANLINESS,	N/A
●	2.33 VERIFY THE ENGINE WILL START	NO
	Comments: Engine did not start unit has bad Ecm and control panel is not operating at current time	
●	2.34 SOS ENGINE OIL.	N/A
●	2.35 GENSET RUNNING VOLTAGE, AMPERAGE, AND FREQUENCY CHECKS.	N/A
	Comments: Unit did not run	
	2.35,1 VOLTAGE L1 - L2	
	2.35,2 VOLTAGE L2 - L3	
	2.35,3 VOLTAGE L3 - L1	
	2.35,4 HZ	
	2.35,5 AMPERAGE L1	
	2.35,6 AMPERAGE L2	
	2.35,7 AMPERAGE L3	
●	2.36 ENGINE TEMPERATURE AND PRESSURES, RECORD READINGS AFTER 15 MINUTES OF OPERATION	N/A
	Comments: Unit did not run	
	2.36,1 COOLANT TEMP	
	2.36,2 OIL TEMP	
	2.36,3 OIL PSI	
	2.36,4 FUEL PSI	
●	2.37 REQUIRED DECALS	NORMAL
●	2.38 GENERATOR CONTROLS (AS LEFT CONDITION)	OFF
	Comments: Unit did not run	
●	2.39 GENERATOR BREAKER(S) (AS LEFT CONDITION)	OFF / UNSATISFACTORY
	Comments: Unit did not run	
●	2.40 CONDENSATE HEATER(S) (AS LEFT CONDITION)	N/A
●	2.41 SERVICE LETTER(S)	N/A
●	2.42 CHECK SWITCH GEAR CONTROLS AND BREAKER POSITION	TRIPPED
	Comments: Unit did not run	

SUBMISSION FOR AWARDS COMMITTEE AND CHIEF EXECUTIVE OFFICER APPROVAL JACKSONVILLE PORT AUTHORITY

AC-2022-09-03
Reference No.

File

09/21/2022
Date

SUBJECT: Facilities-Wide Concrete Pile Cleaning
JPA Project No.: T2021.06
Underwater Mechanix Services, LLC

JPA Contract No.: MC-1611A

COST: \$877,182.10

BUDGETED

NON-BUDGETED

BACKGROUND:

This project consists of all necessary skilled labor, materials, equipment, subcontracts, and supervision for facilities wide concrete pile cleaning at Talleyrand and Blount Island Marine Terminals. The scope of work includes but is not limited to services to remove marine growth from 18 inch and 24 inch square vertical and batter concrete piles. The work is predominately underwater. This will be a multi-year contract comprised of a two-year base period with one (1) one (1) year option.

On July 14, 2022, Procurement Services solicited bids from qualified and licensed contractors, to provide the aforementioned services. On August 23, 2022, Procurement Services received two (2) conforming bids from Underwater Mechanix Services, LLC and Rush Marine, LLC. After review of the conforming bids, it is the recommendation of the Engineering Department to award a contract to Underwater Mechanix Services, LLC, who offered the lowest, responsive and responsible bid.

EXPENSE CATEGORY:

- Renewal of existing services
- Replacement (end of life) or upgrade of equipment
- Related to new opportunity
- Related to or part of cap-ex strategy

This is a budgeted capital item for FY23 and FY24 for the two-year Base Bid Year. Pile Cleaning 1-year Option will be funded with the FY25 Capital Budget, all years will be funded with 75% FDOT Funds, and 25% JPA funds.

FINANCIAL:

Available Budget (FY23):	\$1,000,000
Proposed Expense:	\$ <u>877,182</u>
Remaining Balance:	\$ <u>122,818</u>

RECOMMENDATION:

Management recommends that the Board of Directors approve the issuance of a contract to Underwater Mechanix Services, LLC for facilities-wide concrete pile cleaning at TMT & BIMT in the amount of \$877,182.

AC-2022-09-03

Once necessary approvals are obtained by the Awards Committee Chairman, the Chief Executive Officer is authorized to sign purchase orders, agreements or contracts for the Award.

Attachments: Underwater Mechanix Services, LLC bid form dated 08/23/2022
Unofficial Bid Results

ORIGINATED BY:

SUBMITTED FOR APPROVAL

Kelsey Cox
Kelsey Cox (Sep 21, 2022 15:28 EDT)

Kelsey Cox, Sr. Director, Engineering & Construction

Lisa Gee
Lisa Gee (Sep 21, 2022 16:00 EDT)

Lisa Gee, Director, Procurement Services

AWARDS COMMITTEE ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Retta Rogers
Retta Rogers (Sep 21, 2022 16:48 EDT)

Retta Rogers, Secretary to Awards Committee

Nicholas Primrose
Nicholas Primrose (Sep 21, 2022 16:54 EDT)

Nick Primrose, Chairman to Awards Committee

CHIEF EXECUTIVE OFFICER ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Eric B. Green
Eric B. Green (Sep 21, 2022 16:56 EDT)

Eric B. Green, Chief Executive Officer

CONDITIONS OF APPROVAL (IF ANY):

Date

Rebecca Dicks, Corporate Secretary

BOARD DECISION

APPROVED

REJECTED

DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Date

Board Chairman

Date

Board Secretary

BID FORM
JAXPORT PROJECT NO.: T2021-06
JAXPORT CONTRACT NO.: MC-1611A
FACILITY WIDE CONCRETE PILE CLEANING
TALLEYRAND MARINE TERMINAL

BIDDER'S NAME: UNDERWATER MECHANIX SERVICES LLC

The undersigned hereby proposes to furnish all necessary skilled labor, materials, equipment, subcontracts, supervision, procurement, small tools, site safety, daily clean-up, and all other things manifestly required to render a complete and useable project, in accordance with the specifications and drawings for Contract No. **MC-1611A**, at the following price:

Scope of Work: The Jacksonville Port Authority (JAXPORT) seeks a Contractor to provide ALL necessary equipment, materials, labor, subcontracts, supervision, safety and consumables required to complete the Work as described in this Scope of Work document and depicted in the Contract Drawings and Specifications. This is a multi-year contract comprised of a two-year base period and one 1-year option.

SECTION I – LUMP SUM ITEMS OF WORK				
Item	Description	Lump Sum Price		
1	Mobilization (60%)	\$ 42,469.26		
2	Demobilization (40%)	\$ 28,312.84		
A. TOTAL OF LUMP SUM ITEMS OF WORK		\$ 70,782.10		
SECTION II – UNIT PRICE WORK				
Item	Description	Estimated Quantity (SF)	Base Period Price per SF	Total Unit Priced Amount
1	Pile Cleaning – Base Period (see Note 1)	360,000	\$ 2.24	\$ 806,400.00
B. TOTAL OF ALL BASE PERIOD UNIT PRICED ITEMS OF WORK				\$ 806,400.00
TOTAL BID				
A. TOTAL OF ALL LUMP SUM ITEMS OF WORK (Items 1+2):				\$ 70,782.10
B. TOTAL UNIT PRICED AMOUNT:				\$ 806,400.00
TOTAL BID BASE PERIOD (A+B):				\$ 877,182.10

BID FORM
JAXPORT PROJECT NO.: T2021-06
JAXPORT CONTRACT NO.: MC-1611A
FACILITY WIDE CONCRETE PILE CLEANING
TALLEYRAND MARINE TERMINAL

SECTION III – OWNER'S OPTION				
Item	Description	Estimated Quantity (SF)	Price per SF	Total Unit Priced Amount
1	Pile Cleaning – Option Year	180,000	\$ 2.30	\$ 414,000.00
C. TOTAL OF ALL OPTION YEAR UNIT PRICED ITEMS OF WORK				\$ 414,000.00
NOTE TO BIDDERS:				
<ol style="list-style-type: none"> 1. The Base Period is two (2) years in duration. 2. The unit price for the Option Year shall not exceed the Base Period Unit Price by more than five percent (5%). 3. Demobilization will not be paid until the end of the contract, which could include the Option Year. 				

(Submission of more than one bid form for the same work by an individual, firm, partnership or corporation under the same or different names and/or any alterations, exceptions or comments contained within the bid form shall be grounds for rejection of the bid)

Basis of Award: The award shall be made to the lowest, responsive, responsible bidder whose bid is fully conforming to the requirements of the bid documents based on the Total Lump Sum Bid and Total Unit Priced Items Sections (A + B), subject to availability of appropriated funds.

The Authority reserves the right to award this contract to the lowest, responsive, responsible bidder, and whose bid is fully conforming to the requirements of the bid documents. Nevertheless, JAXPORT reserves the right to waive informalities in any bid, to reject any or all bids, and to accept the bid which in its judgment will be in the best interest of JAXPORT. JAXPORT will be the sole judge of which Bid will be in its best interest and its decision will be final.

JAXPORT reserves the right to award this contract to the bidder offering the lowest price consistent with meeting all specifications, terms, conditions, delivery requirements set forth on this bid. No award will be made until all necessary inquiries have been made into the responsibility of the lowest conforming bidder and JAXPORT is satisfied that the lowest bidder met all the requirements, is qualified and has the necessary organization, capital and resources required to perform the work under the terms and conditions of the contract. JAXPORT reserves the right to accept or reject any or all Bids, in whole or in part.

BID FORM
JAXPORT PROJECT NO.: T2021-06
JAXPORT CONTRACT NO.: MC-1611A
FACILITY WIDE CONCRETE PILE CLEANING
TALLEYRAND MARINE TERMINAL

The required bid guaranty is attached hereto (see "Supplemental Instructions to Bidders") of the contract documents.

Acknowledgment of the following addenda is hereby made (see "Supplemental Instructions to Bidders"):

Addendum No. 1, Dated: 8/5/2022 Initials: _____
 Addendum No. 2, Dated: _____ Initials: _____
 Addendum No. 3, Dated: _____ Initials: _____
 Addendum No. 4, Dated: _____ Initials: _____

See also "Bid Contents and Format" section of the "Supplemental Instructions to Bidders".

Name of Contractor

AUTHENTICATION (see "Supplemental Instructions to Bidders")

Underwater Mechanix Services LLC

Firm

<u>1004 Eastport Road</u>	<u>Jacksonville</u>	<u>Florida</u>	<u>32218</u>
Business Address	City	State	Zip Code

Same

Mailing Address, if different from above

<u><i>Chad Kasin</i></u>	<u>8-23-2022</u>
Authorized Signature	Date Executed

Chad Kasin

Typed Name	Title
------------	-------

Ckasin@uwmechanix.com

E-Mail Address

(904) 503-2191

Telephone Number	Facsimile Number
------------------	------------------

27-4499988

Company Federal Tax I.D. No.

1527725

Company's Business License No.

**BID OPENING
MC-1611A FACILITY WIDE PILE CLEANING
TUESDAY, AUGUST 23, 2022 AT 2:00 PM**

BIDDER REQUIREMENTS		UNDERWATER MECHANIX SERVICES, LLC	RUSH MARINE LLC				
JPA CONTRACT NO.: MC-1611A							
BID OPEN DATE: TUESDAY, AUGUST 23, 2022 AT 2:00 PM							
COI FORM		Y	Y				
PEC FORM		Y	Y				
CCRSC FORM		Y	Y				
BID BOND		Y	Y				
BIDDER'S MINIMUM REQUIREMENTS		Y	Y				
E-VERIFY		Y	Y				
E-BUILDER		Y	Y				
DBE FORM 1		Y (No DBE Req.)	Y				
ADDENDUM NO. 01 (ACKNOWLEDGED)		Y	Y				
Item	Description	Total Cost	Total Cost				
A. SECTION I - LUMP SUM ITEMS OF WORK							
Item	Description	Total Cost	Total Cost				
1	Mobilization (60%)	\$ 42,469.26	\$ 60,000.00				
2	Demobilization (40 %)	\$ 28,312.84	\$ 40,000.00				
A. TOTAL LUMP SUM ITEMS OF WORK:		\$ 70,782.10	\$ 100,000.00				
B. SECTION II - UNIT PRICE WORK							
Item	Description	Quantity	UoM	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Pile Cleaning - Base Period	360,000	SF	\$ 2.24	\$ 806,400.00	\$ 2.60	\$ 936,000.00
B. TOTAL OF ALL BASE PERIOD UNIT PRICED ITEMS OF WORK:					\$ 806,400.00	\$ 936,000.00	
BID SUMMARY							
A. TOTAL OF ALL LUMP SUM ITEMS OF WORK (Items 1+2):					\$ 70,782.10	\$ 100,000.00	
B. TOTAL UNIT PRICED AMOUNT:					\$ 806,400.00	\$ 936,000.00	
TOTAL BID BASE PERIOD (A+B):					\$ 877,182.10	\$ 1,036,000.00	
C. SECTION III - OWNER'S OPTION							
Item	Description	Quantity	UoM	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Pile Cleaning - Base Period	180,000	SF	\$ 2.30	\$ 414,000.00	\$ 2.72	\$ 489,600.00
C. TOTAL ALL OPTION YEAR UNIT PRICED ITEMS OF WORK:					\$ 414,000.00	\$ 489,600.00	

Recorded By: Sandra Platt
Sandra Platt (Aug 25, 2022 09:40 EDT)

Witness: Retta Rogers
Retta Rogers (Aug 25, 2022 12:31 EDT)

Witness: Jerrie Gunder
Jerrie Gunder (Aug 25, 2022 13:02 EDT)

Director, Procurement Services: Lisa Gee
Lisa Gee (Aug 25, 2022 09:25 EDT)

APPARENTLY CONFORMING

**SUBMISSION FOR AWARDS COMMITTEE
AND CHIEF EXECUTIVE OFFICER APPROVAL
JACKSONVILLE PORT AUTHORITY**

AC-2022-09-04
Reference No.

File

09/21/2022
Date

SUBJECT: Professional Hydrographic Surveying Services
JPA Project G/L No.: Various JPA Contract No.: MC-1691
Arc Surveying & Mapping, Inc.

COST: \$520,000.00 (Estimated)

BUDGETED

NON-BUDGETED

BACKGROUND:

The Engineering Department requires Professional Hydrographic Surveying Services in support of monitoring of existing bathymetry and under keel clearance with JAXPORT's cargo berthing facilities. The scope of work includes but is not limited to all equipment and labor resources necessary to acquire hydrographic field data, while performing condition surveys, pre- and post-dredging surveys. These services will be requested on an "as needed" basis and quantity of work will vary throughout the contract period.

On June 28, 2022, Procurement Services solicited Request for Qualifications (RFQs) from qualified and licensed consultant firms, to provide the aforementioned services. On August 3, 2022, Procurement Services received one (1) conforming Statement of Qualification (SOQ) from Arc Surveying & Mapping, Inc. After careful review of their SOQ and after successful negotiations, it is the recommendation of the Engineering Department to award a contract to Arc Surveying & Mapping, Inc., who offered a responsive, responsible and acceptable proposal.

This is a budgeted operating expense for FY23 and will be funded with 100% JPA funds.

RECOMMENDATION:

Management recommends that the Board of Directors approve the issuance of a contract to Arc Surveying & Mapping Inc., for Professional Hydrographic Surveying Services in the estimated amount of \$520,000. The initial contract period is three (3) years with three (3) one-year (1) renewal options made at the sole discretion of JAXPORT, based on vendor's performance and adherence to all terms and conditions of the contract.

AC-2022-09-04

Once necessary approvals are obtained by the Awards Committee Chairman, the Chief Executive Officer is authorized to sign purchase orders, agreements or contracts for the Award.

Attachments: Arc Surveying & Mapping, Inc., proposal dated 08/31/2022
Unofficial Bid Results

ORIGINATED BY:

Kelsey Cox
Kelsey Cox (Sep 21, 2022 15:28 EDT)
Kelsey Cox, Sr. Director, Engineering & Construction

SUBMITTED FOR APPROVAL

Lisa Gee
Lisa Gee (Sep 21, 2022 16:00 EDT)
Lisa Gee, Director, Procurement Services

AWARDS COMMITTEE ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Retta Rogers
Retta Rogers (Sep 21, 2022 16:48 EDT)
Retta Rogers, Secretary to Awards Committee

Nicholas Primrose
Nicholas Primrose (Sep 21, 2022 16:54 EDT)
Nick Primrose, Chairman to Awards Committee

CHIEF EXECUTIVE OFFICER ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Eric B. Green
Eric B. Green (Sep 21, 2022 16:56 EDT)
Eric B. Green, Chief Executive Officer

CONDITIONS OF APPROVAL (IF ANY):

Date

Rebecca Dicks, Corporate Secretary

BOARD DECISION

APPROVED

REJECTED

DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Date

Board Chairman

Date

Board Secretary



P.O. Box 3005
 Jacksonville, Florida 32206-0005
 (904) 357-3062

CAPITAL PURCHASE ORDER

VENDOR: Arc Surveying & Mapping, Inc. #620 **CONTRACT NO:** MC-1691

ADDRESS: 5202 San Juan Avenue **REQUESTING DEPT:** Engineering

Jacksonville, FL 32216 **JAXPORT TELEPHONE:** (904)357-3064

Frank J. Sawyer, President **JAXPORT CONTACT:** Marv Grieve

TELEPHONE/FAX: (904) 384-8377/384-8388 **G/L ACCT. #:** 175/176/189.5855

DESCRIPTION

Provide Professional Hydrographic Surveying Services effective October 1, 2022 through September 30, 2025 at Blount Island, Talleyrand and Dames Point Marine Terminals. Terms and Conditions are in accordance with Contract MC-1691.

NOT TO EXCEED LABOR:

A. Blount Island Marine Terminal

- 1. Berth 20 @ \$2,299.27 per survey
- 2. Berth 22 @ \$2,299.27 per survey
- 3. Berths 30 – 35 @ \$3,978.84 per survey

B. Dames Point Marine Terminal

- 1. Berth 10 @ \$2,299.27 per survey
- 2. Berths 16, 17 & 18 @ \$2,903.83 per survey
- 3. Turning Basin @ \$2,903.83 per survey

C. Talleyrand Marine Terminal

- 1. Berths 3 – 8 @ \$3,978.84 per survey

D. Time & Material Rates

- 1. PLS/Professional Licensed Surveyor @ \$116.60 per hour
- 2. Field Crew - Hydrographics @ \$279.51 per hour
- 3. Survey Helper @ \$37.40 per hour
- 4. Senior Technician/Mapper @ \$82.50 per hour
- 5. Clerical @ \$28.60 per hour

TOTAL NOT TO EXCEED LABOR..... \$520,000.00

COO APPROVAL: James G. Bennett, PE
James G. Bennett, PE (Sep 21, 2022 15:59 EDT)

AUTHORIZED COST: \$ 520,000.00

REQUESTED BY: marvin grieve
marvin grieve (Sep 21, 2022 15:25 EDT)

ENGINEERING APPROVAL: Kelsey Cox
Kelsey Cox (Sep 21, 2022 15:28 EDT)

PROCUREMENT APPROVAL: Lisa Gee
Lisa Gee (Sep 21, 2022 16:00 EDT)

CHIEF EXECUTIVE OFFICER: Eric B. Green
Eric B. Green (Sep 21, 2022 16:56 EDT)

August 31, 2022



Jacksonville Port Authority
Procurement Services
2831 Talleyrand Avenue
Jacksonville, FL 32206

Arc Surveying & Mapping, Inc.
5202 San Juan Avenue
Jacksonville, FL 32210
Telephone: (904) 384-8377

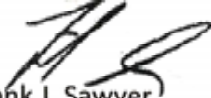
Subject: RFQ MC-1691 – Contract Rate Submittal
Professional Hydrographic Surveying and Mapping Services

Dear Ms. Gee:

Arc Surveying & Mapping, Inc. submits the attached rates, per our negotiations, for the MC-1691 contract 2022-2025.

We sincerely appreciate the opportunity of serving Jacksonville Port Authority for their surveying and mapping requirements for the duration of this contract.

Sincerely,


Frank J. Sawyer
President


Attachment: Proposed Contract Rates



JAXPORT - Negotiated Contract Rates

Hourly Position	Proposed 10% increase Hourly Rates 2022-2025
PLS Professional Licensed Surveyor	116.60
Sr. Technician/Mapper	82.50
Field Crew/Hydrographic	279.51
Survey Helper	37.40
Clerical	28.60
Berth Lump Sums	Proposed 8% increase on lump sums 2022-2025
Talleyrand marine Terminal	
Berths 3-8	3,978.84
Blount Island Marine Terminal	
Berth 20	2,299.27
Berth 22	2,299.27
Berths 30-35	3,978.84
Dames Point Marine Terminal	
Berth 10	2,299.27
Berth 16	2,903.83
Berth 17	2,903.83
Berth 18	2,903.83
Turning Basin	2,903.83

Submitted by: Arc Surveying & Mapping, Inc.


 Frank J. Sawyer, President
 31-Aug-22

**SUBMISSION FOR AWARDS COMMITTEE
AND CHIEF EXECUTIVE OFFICER APPROVAL
JACKSONVILLE PORT AUTHORITY**

AC-2022-09-05
Reference No.

File

09/21/2022
Date

**SUBJECT: Joint Agency Fuel
JPA Project G/L No.: Various
Gate Petroleum**

JPA Contract No.: SC-0411-22 Joint Agency

COST: \$1,577,544 (Annual Estimate) BUDGETED

NON-BUDGETED

BACKGROUND:

This contract is for the purchase of fuel products and fuel card supplies for JAXPORT. The scope of work includes but is not limited to service(s)/item(s) for bulk fuel delivery, fuel credit cards and related services. Fuel consumption for this contract will be on an "as needed" basis and quantities will vary throughout the contract period.

This award is the result of a joint agency solicitation effort led by the City of Jacksonville (COJ). The participating agencies are COJ, JEA, JAXPORT and DCPS

On June 9, 2022, COJ solicited bids from qualified and licensed contractors, to provide the aforementioned services. On July 6, 2022, COJ received one (1) conforming bid from Gate Petroleum and one (1) non-conforming bid from Circle K. On July 21, 2022, COJ's Awards Committee approved award of a contract to Gate Petroleum, the lowest responsive and responsible bidder. The initial contract period is five (5) years with one (1) one-year (1) renewal option.

RECOMMENDATION:

Management recommends that the Board of Directors approve the issuance of a master service agreement to Gate Petroleum for fuel in the annual estimated amount of \$1,577,544.

AC-2022-09-05


Once necessary approvals are obtained by the Awards Committee Chairman, the Chief Executive Officer is authorized to sign purchase orders, agreements or contracts for the Award.

Attachments: COJ's award submission approved 07/21/2022.

ORIGINATED BY:

SUBMITTED FOR APPROVAL


James G. Bennett, PE (Sep 21, 2022 15:59 EDT)


Lisa Gee (Sep 21, 2022 16:00 EDT)

James Bennett, COO

Lisa Gee, Director, Procurement Services

AWARDS COMMITTEE ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):


Retta Rogers (Sep 21, 2022 16:48 EDT)

Retta Rogers, Secretary to Awards Committee


Nicholas Primrose (Sep 21, 2022 16:54 EDT)

Nick Primrose, Chairman to Awards Committee

CHIEF EXECUTIVE OFFICER ACTION

APPROVED

APPROVED / REJECTED / DEFERRED

CONDITIONS OF APPROVAL (IF ANY):


Eric B. Green (Sep 21, 2022 16:56 EDT)

Eric B. Green, Chief Executive Officer

CONDITIONS OF APPROVAL (IF ANY):

Date

Rebecca Dicks, Corporate Secretary

BOARD DECISION

APPROVED

REJECTED

DEFERRED

CONDITIONS OF APPROVAL (IF ANY):

Date

Board Chairman

Date

Board Secretary

12

SUBJECT: JOINT AGENCY FUELING

BID #: SC-0411-22

OPEN DATE: 7/13/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FIVE (5) YEARS FROM AUGUST 1, 2022 THROUGH JULY 31, 2027 WITH ONE (1) ONE (1) YEAR RENEWAL OPTION.

AGENCY: FLEET MANAGEMENT

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 18 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Circle K bid for not sending the correct bid proposal form and signed addenda.

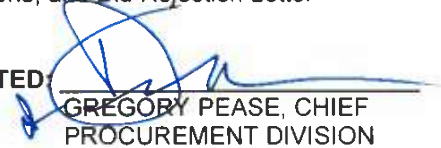
Recommend approval to award Groups 1 and 2 to Gate Petroleum for fuel and fuel card supplies from the period of August 1, 2022, through July 31, 2027, with a one (1) year renewal option. The City of Jacksonville's expenditure not to exceed \$23,800,000.00. \$8,200,000.00 will be shared between JEA, JPA, Jacksonville Public Schools, and Jacksonville Airport Authority. Total not to exceed expenditure amount is \$32,000,000.00.

Groups 3 through 7 will be rebid later if necessary.

Funding Source: 51101.114005.552010.0000000.00000000.00000.00000000 – Process via Purchase Orders.

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, and Bid Rejection Letter




Analyst: 
JACLYN STAMOS

RESPECTFULLY SUBMITTED: 
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE**

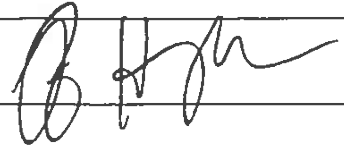
MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/21/2022

 _____ OTHER: _____
 _____
 _____

ACTION OF AWARDING AUTHORITY DATE 7/26/2022

APPROVED DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION 
Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FINANCE AND ADMINISTRATION DEPARTMENT
FLEET MANAGEMENT DIVISION



Date: July 14, 2022

To: Gregory Pease, Chief of Procurement Division

Thru:  Cris Tongol, Fleet Management Administrator

From: Erik Preacher, Fleet Management Administrator 

Re: Recommendation of Approval of Award SC-0411-22 Joint Agency Fuel Bid

Fleet Management Division is recommending to reject Circle K for not sending in the correct bid form and not sending in the addendum.

Fleet Management Division is recommending approval of award to Gate Petroleum for the purchase of Joint Agency Fuel for Group 1 & 2. Fleet Management will rebid Group 3-7 later if necessary. Period of service is August 1, 2022 through July 31, 2027, with one (1) one (1) year renewal option. Estimated amount of expenditure not to exceed is \$32,000,000.00. City of Jacksonville share of the expenditure is \$23,800,000.00, funding source: 51101.114005.552010.000000.00000000.000000.

TITLE: JOINT AGENCY FUELING PURCHASE
BID NO.: SC-0411-22
OPEN DATE: JULY 13, 2022 @ 2:00 P.M.
BUYER: JACLYN STAMOS, PURCHASING ANALYST
No. Invited: (18) No. Received (2) No Bids: (0)
Recorded By: Melissa Pierce **ANNOUNCER:** Ben Kemp

GATE FUEL SERVICES

**Circle K
(REJECTED)**

ITEM	DESCRIPTION	EST. ANNUAL QTY/GALLONS	DIFFERENTIAL (RACK + OR-)	RACK PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED TOTAL
GROUP 1: BULK FUEL DELIVERY							
1	Regular Unleaded (CBOB Ethanol 10%)	3,238,486	-0.0177	3.25060	10,469,701.39		
2	Red Dyed Ultra Low Sulphur Diesel Fuel	1,382,293	-0.00986	3.88590	5,357,822.96		
3	Diesel Exhaust Fluid	100	1.82		182.00		
TOTAL BULK FUEL DELIVERY					15,827,706.35	\$	-
GROUP 2: Retail Fuel Fleet Credit Card							
4	Regular Unleaded (CBOB Ethanol 10%)	1,819,780	0.399	3.25060	6,641,469.09		
5	Mid-Grade Unleaded	30,000	0.399	3.47420	116,196.00		
6	Premium Unleaded	21,000	0.399	3.92390	90,780.90		
7	E85 Unleaded	42,000	0.399	2.95060	140,683.20		
8	Undyed Ultra Low Sulphur Diesel	1,664,994	0.409	3.86510	7,116,350.86		
9	Additional Discount for Company Owned Stores		-0.32		-1,144,887.68		
TOTAL						\$	-
GROUP 3: WET HOSE FUELING							
9	Wet Hose Fueling****	236,934					
TOTAL						\$	-
GROUP 4: FIXED GENERATOR RE FUELING SERVICES							
10	Fixed Generator Re-Fueling Services	5,000					
TOTAL						\$	-

BID TABULATION SHEET

GROUP 5: TERMINAL FUELING							
11	Terminal Fueling - Diesel	115,000					
12	Terminal Fueling - Unleaded	115,000					
TOTAL						\$	-
GROUP 6: OPTIONAL FUELS							
13	Compressed Natural Gas (CNG) Retail	31,000					
14	Propane Retail	100					
15	Propane Bulk Delivery	2,500					
16	Kerosene*****	100					
TOTAL						\$	-
GROUP 7: NON FUEL ITEMS							
17	Tank Monitoring Telemetry Hardware	27					
18	Temporary Fixed Tank	5					
TOTAL						\$	-
CONFLICT OF INTEREST				Y			Y
INSURANCE AGENT ACKNOWLEDGEMENT FORM				N			N
ADDENDUMS (1)				Y			N

BID # SC-0411-22

TERMS AND CONDITIONS
JOINT AGENCY FUELING

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for Joint Agency Fueling as listed in the bid documents.

AWARD

Award will be BY GROUP to the lowest responsive, responsible bidder(s). Bidders must bid on ALL items in the group to be considered. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

The term of this agreement is for five (5) years from the date of award with a single one (1) year renewal option. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PROCUREMENT DIVISION



NOTIFICATION OF RECOMMENDED BID REJECTION

Date: 14 July 2022

Via Email: mmeints@circlek.com

Bidder's Name: Circle K

Address: 1100 Situs CT, STE 100
Raleigh, NC 27606

Contact Name: Misty Meints1

Bid No: SC-0411-22

Title: Joint Agency Fueling


Date Opened: July 13, 2022

REASON FOR RECOMMENDED BID REJECTION: Bidder did not submit addendums or correct bid form from addendum one (1).

If you wish to protest the recommended rejection of this bid, please respond in accordance with the City of Jacksonville's bid protest procedures and email a copy to the City Purchasing Analyst associated with the protested bid.

NOTE: This intended action is only a recommendation to the appropriate Awarding Authority. The authority recommending award for this bid is the General Government Awards Committee scheduled for Thursday, July 21, 2022 at 1:00 p.m.

Purchasing Analyst's Signature:


Jaclyn L. Stamos, Purchasing Analyst

Stamos, Jaclyn

From: Stamos, Jaclyn
Sent: Thursday, July 14, 2022 3:27 PM
To: mmeints@circlek.com
Subject: SC-0411-22 Joint Agency Fuel Bid Rejection
Attachments: Bid Rejection.pdf

Good afternoon,

I am sorry to send this email, your bid has been rejected. Please see the attached memo. This email is an official notice in writing. I hope you have a great day and hope to see your bid in future solicitations with the City of Jacksonville.

v/r
Jaclyn L Stamos
Purchasing Analyst
Procurement Division
City of Jacksonville
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
(P) 904-255-8844
Email: jstamos@coj.net



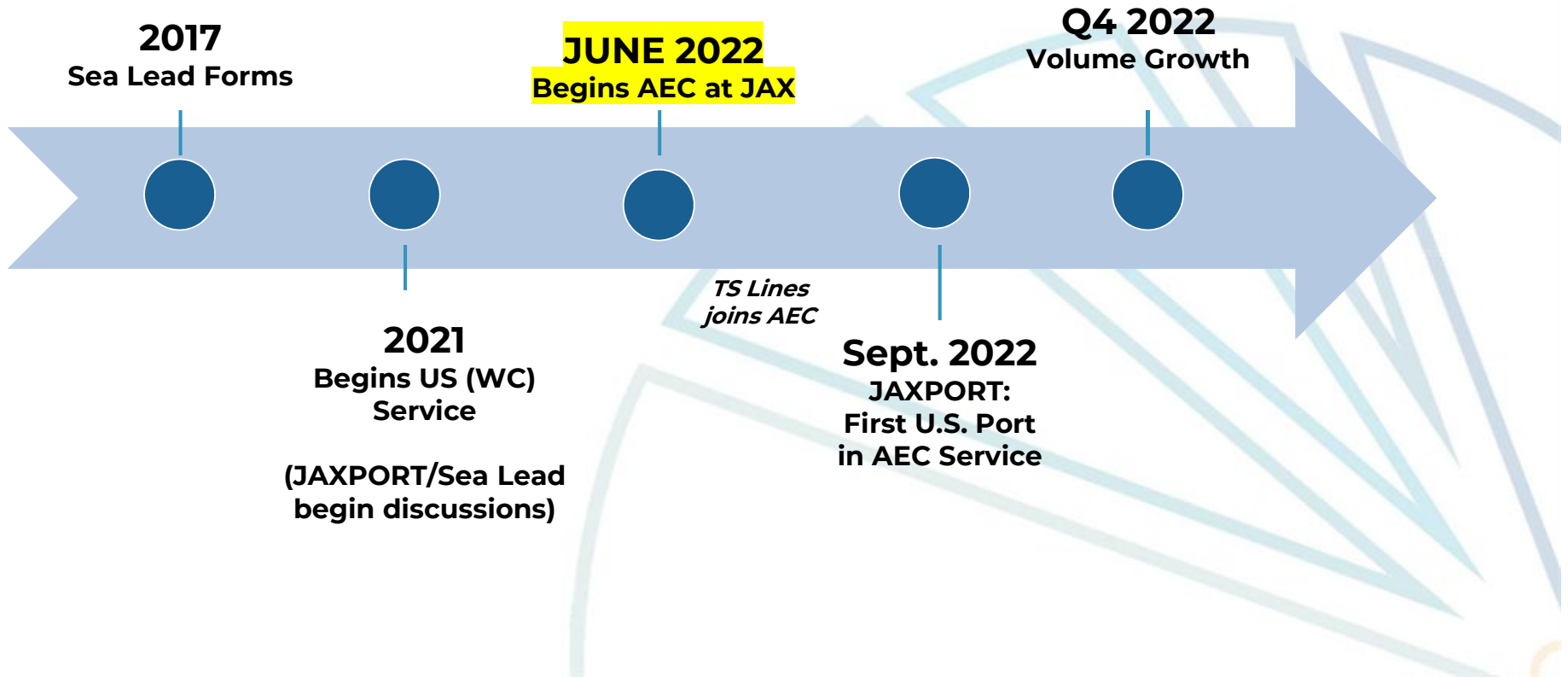
COMMERCIAL

HIGHLIGHTS

SEPTEMBER 2022



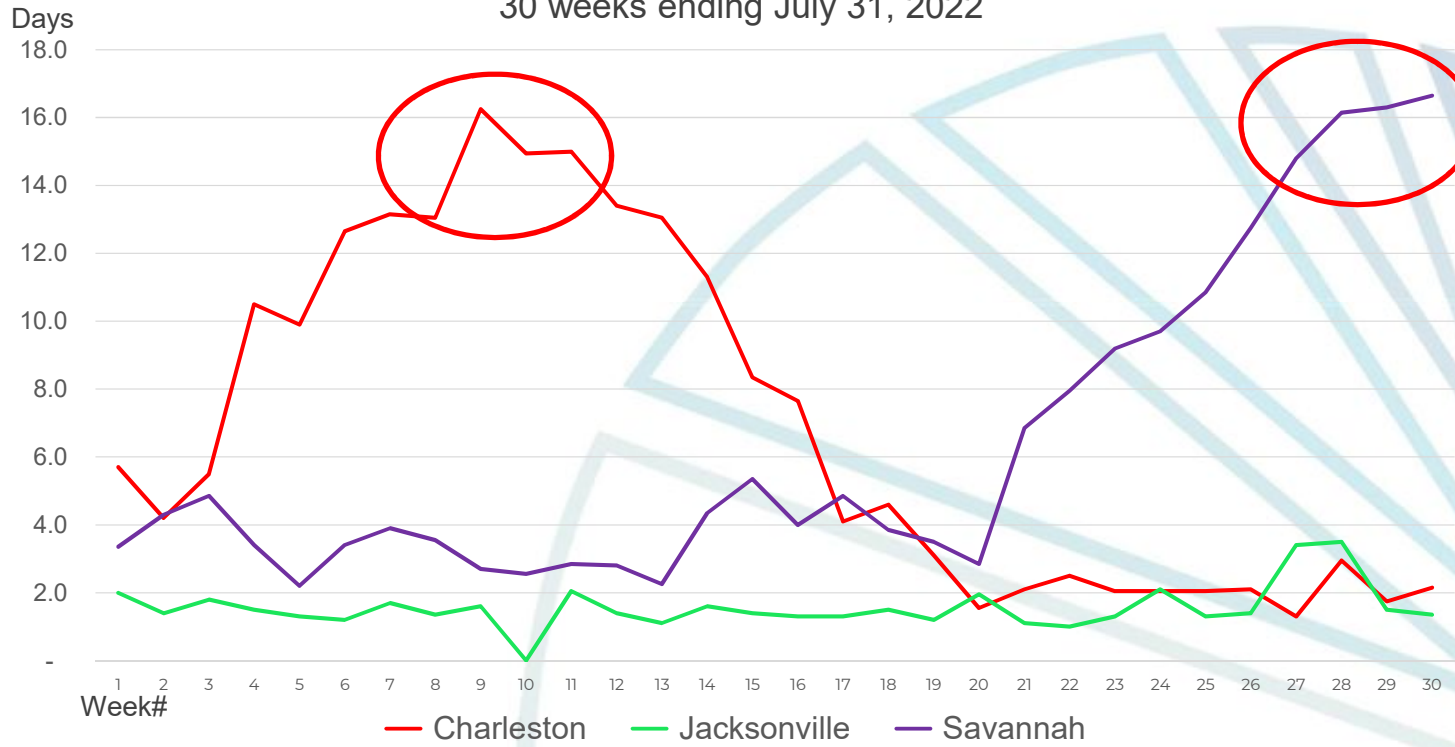
SEA LEAD TIMELINE AT JAXPORT





CONGESTION VS. CONGESTION FREE

Average # of Days Spent at Port –
Post Panamax & New Panamax Vessels at Anchor + Working,
30 weeks ending July 31, 2022



Source: Marine Traffic



NEW COLD STORAGE/DISTRIBUTION IN JAX

➤ **FLEXCOLD**

- 150,000 Square Feet
- Three miles from BI/Dames Point
- JAXPORT: frozen proteins/poultry exports; seafood imports



➤ **AXIONLOG**

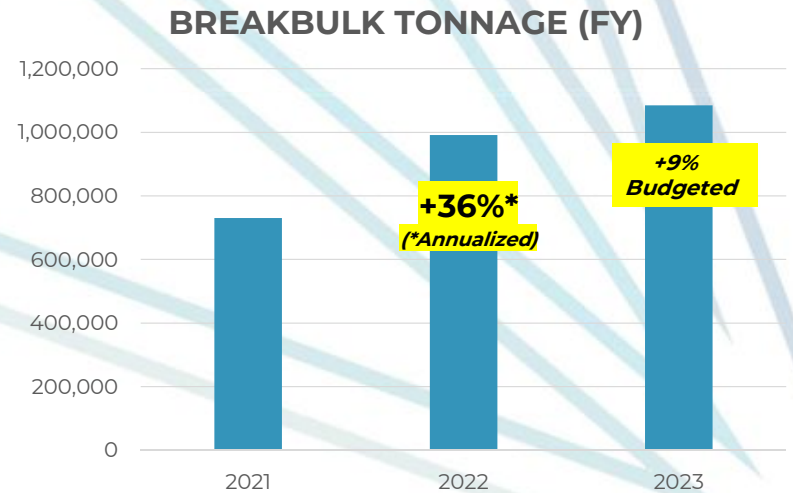
- 50,000 Square Feet
- Argentina-based restaurant supplier
- JAXPORT: U.S. originated exports to South America





PAPER AND PULP CONFERENCE 2022

- Pulp and Paper International (PPI) Transport Symposium (Sept.)
- JAXPORT = Host Port 2022
- 325 registrants; 130 on port tour
- Breakbulk Forest Product Imports
 - Nation's 3rd largest port
 - No. 1 in Southeast





NEW BUSINESS EXAMPLES

NEW BUSINESS	CARGO TYPE	COMMODITY	PROJECTED NEW BUSINESS
Project Barnacle	Containers	Retail and commercial goods	600 TEUs/year
Project Swirl	Containers	Home Appliances	830 TEUs/year
Chilean Imports	Breakbulk	Pulp and Lumber	4,000 metric tons
MSC Samira III	Containers	Misc.	370 TEUs
Wagenborg calls	Breakbulk	Paper	60,000 metric tons



RECENT VESSEL CALLS





COMMERCIAL

HIGHLIGHTS

SEPTEMBER 2022

Board of Directors Meeting - R2022-09-02 Engineering and Construction Update

KEY CAPITAL PROJECTS

No.	Contract Number	Project Description	Vendor	Scope	Original Contract Amt. (\$)	Approved Change Orders To Date	Total Contract as Amended	Payments to Date	Work Invoiced to Date	Tax Savings Purchase Orders Paid to Date	Work Remaining To Invoice	Proposed Change Orders	Remarks
1	AE-1436D	Rehabilitate Wharfs 33 & 34	HDR Eng., Inc.	Engineering Services During Construction BIMT Wharf Reconstruction Phase II	\$1,813,479	\$1,167,800 Last CO #03 05/05/22	\$2,981,279	\$2,666,556	\$2,666,556	\$0	\$314,723	\$0	HDR awarded contract for Services During Construction. HDR is reviewing change order requests submitted by Manson Construction.
	C-1436C		Manson Construction	BIMT Wharf Rehabilitation Phase II	\$51,021,172	\$603,915 Last CO #11 09/19/2022	\$51,625,087	\$49,587,231	\$28,741,403	\$20,845,828	\$2,037,856	\$0	Manson Construction Co was awarded the construction contract to build Phase 2A and 2B on BIMT wharf. Construction NTP was issued on December 3, 2018. Contract completion date is February 6, 2021. Manson has completed construction of the berth. Substantial completion was June 16, 2022. Manson is working on punch list items and preparing final change orders for review.
2	AE-1658	Upland Dredge Material Management Design & Construction	HDR Engineering	Engineering Design & Services During Construction for Toe Dike at Buck Island	\$340,055	\$58,967 Last CO #04 11/27/20	\$399,022	\$361,538	\$361,538	\$0	\$37,484	\$0	HDR completed the design documents and will be performing administrative services during construction which includes reviewing submittals, RFIs, change order requests, and monthly inspections.
	C-1737		Brance Diversified Inc.	Upland DMMA Construction Phase 1 - Buck Island	\$3,987,200	\$1,136,500 Last CO #04 07/27/2021	\$5,123,700	\$4,989,700	\$4,989,700	\$0	\$134,000	\$0	Brance Diversified received a Notice to Proceed on November 24, 2020. Contract duration is 450 calendar days. Brance Diversified has completed the construction of the toe dike and has placed 100% of material in new holding cell. Substantial Completion has been issued. Additional slope
	C-1737A		Brance Diversified Inc.	Remove Dredge Materials DMMA Cell "B" Buck Island	\$5,950,000	\$2,700,000 Last CO #01 12/28/21	\$8,650,000	\$3,094,625	\$3,094,625	\$5,555,375	\$0	\$0	\$0
3	AE-1611A	Pile Cap & Beam Rehab - TMT	HDR Engineering, Inc.	Design Services for Pile Jacket Program	\$141,569	\$71,200 Last CO #01 01/19/21	\$212,769	\$183,201	\$183,201	\$0	\$29,568	\$0	HDR Engineering provided design services and is providing Services During Construction for the pile jacket repair project at Berth 4 at TMT.
	MC-1611		Underwater Mechanix, Inc	Facilities Wide Underwater Pile Cleaning Berth 5	\$867,800	\$486,200 Option Yr 2	\$1,354,000	\$325,705	\$325,705	\$0	\$1,028,295	\$0	Underwater Mechanix is cleaning piles in Berth 5. To date they have cleaned 440 of 694 piles (77%). All 440 piles have been inspected. There are 115 piles remaining to clean.
	C-1611		Underwater Mechanix, Inc	TMT Pile Jacket Repair - Berth 4	\$630,299	\$278,985 CO #3 01/20/22	\$909,284	\$878,454	\$748,739	\$129,715	\$30,830	\$0	Underwater Mechanix, Inc. was awarded the contract to provide pile jacket repairs at TMT Berth 4. All pile jackets have been installed and tested. Project is done.
	AE-1780		JACOBS Engineering Group	Engineering Inspection & Design Services Pile Jacket Repairs Berth 5	\$143,950	\$0	\$143,950	\$112,991	\$112,991	\$0	\$30,959	\$0	JACOBS was directed to design the pile jacket repairs on Berth 5 on May 25, 2021. JACOBS inspection team has made two visits and inspected 381 piles to date. No additional piles have been inspected this month.
4	AE-1588B	Rehabilitate Underdeck Concrete Phase 4	C&S Construction & Engineering	Engineering & Inspection Services for Rehabilitate Underdeck Concrete Phase 4	\$52,440	\$0	\$52,440	\$6,604	\$6,604	\$0	\$45,836	\$0	C&S has been awarded the contract to inspect the underdeck repairs for Phase 4 at TMT.
	C-1588A		Southern Road & Bridge LLC	Rehabilitate Underdeck Concrete Phase 4	\$2,143,244	\$61,776 Last CO #01 11/02/21	\$2,205,020	\$1,478,035	\$1,400,918	\$77,117	\$726,985	\$0	Southern Road & Bridge LLC was awarded the contract to make concrete spall repairs on the underside of the deck at TMT Berths 5-8. This is final phase of underdeck repairs for TMT. Southern Road & Bridge continues working on the repairs.
5	AE-1742	Bartram Island Cell C Expansion Design/Permitting	Taylor Engineering, Inc.	Bartram Island DMMA Cell C Concept Development Design & Permitting	\$854,134	\$891,339 Last CO #06 02/14/22	\$1,745,473	\$1,103,488	\$1,103,488	\$0	\$641,985	\$0	Taylor Engineering has completed design documents. FDEP permit has been obtained. Taylor Engineering is making site visits to confirm compliance with contract documents.
	C-1795		Brance Diversified Inc.	DMMA Cell C Restoration & Capacity	\$7,775,000	\$0	\$7,775,000	\$2,049,343	\$2,049,343	\$0	\$5,725,657	\$0	Brance Diversified was awarded the contract to expand Cell C at Bartram Island. The Notice to Proceed was issued on February 24, 2022. Brance Diversified has installed the silt fence. Brance Diversified demobilized from Cell C to work on Buck Island. They are scheduled to return on October 17.

Board of Directors Meeting - R2022-09-02 Engineering and Construction Update

6	AE-1772	Container Terminal Upgrades - SSA	AECOM Technical Services	Program Management & Inspection Svcs for C-1772 SSA Container Yard Improvements	\$3,215,597	\$250,070 Last CO #01 05/10/22	\$3,465,667	\$784,549	\$784,549	\$2,681,118	\$0	Program management services are being performed to manage the contractors work and progress.	
	C-1772		Superior Construction Company Southeast, LLC	SSA JCT Container Yard Improvements	\$48,876,120	\$795,470 Last CO #04 06/19/22	\$49,671,590	\$ 8,491,646.00	\$6,857,194	\$1,634,452	\$41,179,944	\$0	Contractor has mobilized to jobsite. Limerock material is being stockpiled on BIMT. NTP for Construction was issued on 1/10/22. Contractor has completed Phase 1 and is working on Phase 2.
7	AE-1631	Seaonus Warehouse Roof Rehab	Jacobs Engineering	Engineering Services for Roof-Over Replacement Design	\$141,728	\$98,150 Last CO #01 02/14/22	\$239,878	\$189,272	\$189,272	\$50,606	\$0	JACOBS was awarded the design contract to design the roof replacement at Warehouse 1 at TMT. They have been providing Services During Construction.	
	C-1631A		Register Roofing & Sheetmetal	TMT Warehouse #1 Re-roof	\$3,859,000	\$0	\$3,859,000	\$3,255,359	\$1,958,020	\$1,297,339	\$603,641	\$0	Register Roofing and Sheet Metal was awarded the contract to replace the roofing on Warehouse 1 at TMT. NTP was issued on April 18, 2022. Register Roofing has completed approximately 80% of the contract. Base contract should be finished on October 21.
8	C-1830	Terminal Development SET Phase 1 Building Demolition	Realco Recycling	SET Phase 1 Building Demolition	\$547,999	\$0	\$547,999	\$0		\$547,999	\$0	Realco Wrecking was awarded the contract to demo 3 buildings at BIMT previously leased to WWL. An Administrative NTP was issued on August 8, 2022. Realco is waiting for the demolition permit and is scheduled to start demolition on October 17.	
Grand Totals					\$131,812,787		\$140,961,168	\$79,558,297	\$55,573,846	\$23,984,451	\$61,402,860	\$0	
Tax Saving Totals										\$1,439,067			
Tax Savings Percentage of Total Contracts Awarded										17%			

VITAL STATISTICS

AUGUST FY2022 - Cargo Performance

CARGO INDICATORS

	VARIANCE					YEAR-TO- DATE			VARIANCE	
	Actual	Budget	Prior	Budget	Prior	Actual	Budget	Prior	Budget	Prior
Vessel Calls	143	119	121	20%	18%	1,434	1,307	1,397	10%	3%
Total Tons	910,893	868,612	883,094	5%	3%	9,160,664	9,554,731	9,570,925	-4%	-4%
Total Revenue	\$5,468,747	\$4,887,931	\$5,454,588	12%	0%	\$56,223,743	\$52,892,866	\$54,671,426	6%	3%

OPERATING REVENUE / STATISTICS

	VARIANCE					YEAR-TO- DATE			VARIANCE	
	Actual	Budget	Prior	Budget	Prior	Actual	Budget	Prior	Budget	Prior
Container Revenue	\$2,635,672	\$2,488,061	\$2,507,553	6%	5%	\$27,272,673	\$27,368,671	\$26,374,230	0%	3%
Container TEU's	117,136	113,239	118,735	3%	-1%	1,199,105	1,245,628	1,299,836	-4%	-8%
ICTF Rail Lifts	3,178	1,500	2,106	112%	51%	28,198	16,500	16,116	71%	75%
Auto Revenue	\$1,208,432	\$1,268,377	\$1,147,363	-5%	5%	\$13,882,320	\$13,952,147	\$14,046,509	-1%	-1%
Auto Units	41,294	60,306	45,628	-32%	-9%	503,792	663,367	575,565	-24%	-12%
Military Revenue	\$78,331	\$83,177	\$133,016	-6%	-41%	\$498,763	\$914,947	\$1,243,865	-45%	-60%
Military Units	524	500	517	5%	1%	2,272	5,500	6,551	-59%	-65%
Breakbulk Revenue	\$501,042	\$344,452	\$250,846	45%	100%	\$5,441,100	\$3,788,972	\$4,521,330	44%	20%
Breakbulk Tons	85,591	63,966	38,108	34%	125%	912,162	703,627	662,672	30%	38%
Liquid Bulk Revenue	\$130,240	\$124,243	\$139,026	5%	-6%	\$1,383,954	\$1,366,673	\$1,384,919	1%	0%
Liquid Bulk Tons	33,900	35,845	45,012	-5%	-25%	388,843	394,299	406,974	-1%	-4%
Dry Bulk Revenue	\$217,771	\$173,184	\$219,185	26%	-1%	\$2,033,860	\$1,905,024	\$1,913,091	7%	6%
Dry Bulk Tons	109,411	67,500	140,187	62%	-22%	767,001	742,500	763,855	3%	0%
Cruise Revenue	\$359,068	\$174,875	\$0	105%	0%	\$2,223,620	\$1,049,250	\$0	112%	0%
Cruise Passengers	13,993	5,714	-	145%	0%	76,945	34,286	-	124%	0%
Total Cargo Revenue	\$5,130,556	\$4,656,369	\$4,396,990	10%	17%	\$52,736,289	\$50,345,684	\$49,483,944	5%	7%
Other Revenue	\$338,190	\$231,562	\$1,057,598	46%	-68%	\$3,487,453	\$2,547,182	\$5,187,482	37%	-33%

Jacksonville Port Authority
Comparative Income Statement (Unaudited)
For the 11 months ending 08/31/2022

	Current Month Actual	Current Month Budget	Budget Variance	Prior Year Month Actual	Current YTD Actual	Current YTD Budget	Budget Variance	Prior Year YTD Actual
OPERATING REVENUES								
CONTAINERS	2,635,672	2,488,061	147,611	2,507,553	27,272,673	27,368,671	(95,998)	26,374,230
AUTOS	1,208,432	1,268,377	(59,945)	1,147,363	13,882,320	13,952,147	(69,827)	14,046,509
MILITARY	78,331	83,177	(4,846)	133,016	498,763	914,947	(416,184)	1,243,865
BREAK BULK	501,042	344,452	156,590	250,846	5,441,100	3,788,972	1,652,128	4,521,330
LIQUID BULK	130,240	124,243	5,997	139,026	1,383,954	1,366,673	17,281	1,384,919
DRY BULK	217,771	173,184	44,587	219,185	2,033,860	1,905,024	128,836	1,913,091
CRUISE	359,068	174,875	184,193	-	2,223,620	1,049,250	1,174,370	-
OTHER OPERATING REVENUE	338,190	231,562	106,628	1,057,598	3,487,453	2,547,182	940,271	5,187,482
TOTAL OPERATING REVENUES	5,468,747	4,887,931	580,816	5,454,588	56,223,743	52,892,866	3,330,877	54,671,426
OPERATING EXPENSES								
SALARIES & BENEFITS	1,656,280	1,661,811	(5,531)	1,419,151	17,298,469	17,489,937	(191,468)	16,042,116
SERVICES & SUPPLIES	797,198	412,401	384,797	343,322	5,007,200	4,536,411	470,789	3,483,404
SECURITY SERVICES	374,410	450,181	(75,771)	339,220	4,056,053	4,951,991	(895,938)	4,040,600
BUSINESS TRAVEL AND TRAINING	19,398	48,065	(28,667)	16,087	280,045	528,715	(248,670)	125,102
PROMO,ADV,DUES & MEMBERSHIPS	47,565	61,193	(13,628)	61,850	604,815	673,123	(68,308)	476,982
UTILITY SERVICES	82,377	65,162	17,215	86,065	660,872	716,782	(55,910)	634,037
REPAIRS & MAINTENANCE	165,005	173,122	(8,117)	136,426	1,916,213	1,904,342	11,871	1,682,575
CRANE MAINTENANCE PASS THRU	(32,205)	(37,500)	5,295	(51,371)	(427,338)	(412,500)	(14,838)	(430,068)
BERTH MAINTENANCE DREDGING	154,811	444,596	(289,785)	380,785	4,641,857	4,890,556	(248,699)	3,918,174
MISCELLANEOUS	10,779	13,595	(2,816)	7,284	126,632	149,545	(22,913)	142,745
TOTAL OPERATING EXPENSES	3,275,618	3,292,626	(17,008)	2,738,818	34,164,818	35,428,902	(1,264,084)	30,115,667
OPERATING INC BEFORE DS AND DEPR	2,193,128	1,595,305	597,824	2,715,770	22,058,924	17,463,964	4,594,961	24,555,758
NON OPERATING INCOME								
INVESTMENT INCOME	59,807	725	59,082	733	92,006	7,975	84,031	8,864
SHARED REVENUE FROM CITY	827,765	803,516	24,249	818,966	8,955,689	8,838,676	117,013	9,022,967
TOTAL NON OPERATING ITEMS	887,572	804,241	83,331	819,699	9,047,695	8,846,651	201,044	9,031,831
NON OPERATING EXPENSE								
DEBT SERVICE	1,665,979	1,402,310	263,669	1,305,796	16,708,876	15,425,415	1,283,461	14,708,678
OPERATING GRANTS - SECURITY	(29,461)	(67,320)	37,859	-	(29,461)	(67,320)	37,859	-
CRANE RELOCATION	-	-	-	-	252	-	252	706,429
OTHER NON OP EXPENSE	4,339	428	3,911	3,361	14,387	4,708	9,679	19,948
TOTAL NON OPERATING EXPENSE	1,640,856	1,335,418	305,438	1,309,157	16,694,054	15,362,803	1,331,251	15,435,055
INCOME BEFORE DEPRECIATION	1,439,844	1,064,128	375,717	2,226,312	14,412,566	10,947,812	3,464,754	18,152,535

Jacksonville Port Authority
Balance Sheet (in thousands)
At August 31, 2022

	<u>August 31, 2022</u>	<u>July 31, 2022</u>	<u>September 30, 2021</u>
Current Assets			
Cash & cash equivalents	18,806	19,725	17,004
Restricted cash & cash equivalents	6,752	5,880	8,149
Accounts receivable, net	8,275	8,303	7,309
Notes and other receivables	121	190	494
Grants receivable	13,346	15,869	26,491
Inventories and other assets	2,247	2,319	1,773
Total Current Assets	49,547	52,286	61,220
Noncurrent Assets			
Restricted cash & cash equivalents	15,798	15,996	15,917
Restricted Cash for Cap Projects	29,526	22,090	345
Deferred outflow of resources	8,931	8,961	9,266
Capital Assets, net	853,052	852,098	849,826
Total Noncurrent Assets	907,307	899,145	875,354
Total Assets	956,854	951,431	936,574
Current liabilities			
Accounts payable	1,658	2,015	2,744
Construction accounts payable	2,604	1,003	1,784
Accrued expenses	963	791	1,066
Accrued interest payable	1,513	1,574	2,928
Retainage payable	2,469	2,469	1,382
Unearned Revenue	6,987	6,987	6,987
Bonds and Notes Payable	7,672	7,672	7,672
Total Current Liabilities	23,866	22,511	24,563
Noncurrent liabilities			
Unearned Revenue	120,952	120,952	120,952
Construction Funds Participation	22,092	13,713	-
Accrued Expenses	2,707	3,337	3,291
Line of credit	10,749	14,829	15,479
Bonds and notes payable	206,447	206,463	214,291
Short Term Borrowings - COJ	0	0	25,000
Other Obligations	8,537	8,537	8,537
Net Pension Liability	6,690	6,690	6,690
Deferred inflows - Pension	9,869	9,869	9,869
Total Non Current Liabilities	388,043	384,390	404,109
Total Liabilities	411,909	406,901	428,672
Net Position	544,945	544,530	507,902

FINANCIAL HIGHLIGHTS

August 2022

As we approach the end of the year, our results remain solid. Operating Revenues of \$5.5 million exceed plan by \$581 thousand or 12%, and repeat prior year's performance. Container Revenue at \$2.6 million exceeds plan and prior year with 117,136 TEU's. Auto Revenue is \$1.2 million, just under plan by 5% but ahead of prior year by 5%. 41,294 auto units were processed during the month, 32% less than budgeted and 9% less than prior year. This shortfall is the result of continued supply chain problems plaguing the auto industry and the impact of WWL's reduction from its 89 acre parcel on Blount Island to 44 acres which was required to accommodate the Southeast Toyota construction project. WWL reported processing only 2,738 units, down from the current year average of 4,889 per month. Military revenue was \$78 thousand, shy of budget by 6%. The 841st completed their African Lion and Ocean Freedom exercise, which included moving howitzers and trucks.

Breakbulk revenue continues to surpass expectations. In August this cargo produced \$501 thousand in revenue, 45% above plan and 100% above prior year. The demand for forest products including paper and pulp as well as the continued alternative shipping of cargo in breakbulk pallets rather than in containers, continues to drive this result.

Cruise revenue totaled \$359 thousand as Carnival continued sailing at 90% capacity in August. Other Operating Revenue of \$338 thousand exceeded budget by 46%. This overage was driven by Escort fees of \$91 thousand, largely associated with no-TWIC drivers transporting paper and pulp off the terminals and Soil Recycling fees of \$61 thousand.

EXPENSES

Operating Expenses totaled \$3.3 million, slightly favorable to budget by \$17 thousand. Services and Supplies was over budget by \$385 thousand. In August we paid the bill for Workers Comp insurance coverage for the year 2020 in the amount of \$352 thousand. This amount deserves explanation. Prior to 2019, the independent agencies of the City by ordinance, with the exception of JTA, participated with the City's Workers Comp plan. Each agency was assessed a premium and paid a \$25 thousand deductible on any claim. Amounts of claims over \$25 thousand were pooled with the City and other agencies. At the end of the year, an actuary determined the annual assessment required of each agency. The net amount paid annually by JAXPORT varied greatly from year to year under this methodology. In 2018, the City of Jacksonville passed an ordinance which required each agency to pay the first \$500 thousand of claims for any incident effective fiscal year 2019. The ordinance resulted in JAXPORT essentially self-insuring its workers compensation insurance program. In addition, all workers comp claims prior to 2019 became the sole responsibility of JAXPORT. The first year under the new program, 2019, JAXPORT suffered few claims; our net workers comp claims expense was \$16 thousand. Due to several factors, the City did not submit an indication of the 2020 workers comp expense until late 2021. At that time JAXPORT began discussions with the City and its broker, Brown and Brown, on the impact of this new plan and to seek assistance in determining what alternatives might be available. In July of 2022 we received the final invoice for the 2020 coverage in the amount of \$352 thousand.

At this point, and after much research, Brown and Brown is not able to find a carrier who will underwrite our plan. According to the broker, ports in general are in disfavor by the insurance industry due to the risks presented, and the incident involving our employee in the lift accident in December 2021 is a negative factor in the underwriting review. That incident to date has claims totaling \$226 thousand.

In addition, we expect to receive an invoice for workers comp for 2021 in October. The estimated expense is \$230 thousand. As a result, we will accrue this expense in September. Going forward, each year we will pay the workers comp assessment for the prior fiscal year.

We continue to source other alternatives on our own, but, due to the nature of port work and the small size of our employment base, we have not yet had success. Most importantly, we have invested to expand and improve our safety program to reduce our potential exposure from claims.

Other than the aforementioned expense, most all other expense categories were favorable to plan including Berth Maintenance dredging at \$155 thousand under budget for the month by \$290 thousand.

Under Non-Operating Expense, Debt Service is over budget by \$264 thousand. This overage is the result of the Surrender and Termination of the MOL lease which included early payoff of the outstanding interest rate hedge instrument. We spread the net payoff amount over the last six months of the year. The actual payoff amount was partially offset by early payment of Excise Tax Revenue debt payments made by MOL to JAXPORT.

YEAR TO DATE

Through August we report \$56.2 million in Total Operating Revenues, \$3.3 million above plan and \$1.5 million ahead of prior year. Noteworthy, we have almost closed the negative gap in Container results vs Budget and expect to end the year ahead of plan in that category. Breakbulk and Cruise Revenues both exceed budget by over one million dollars.

Operating Expenses in total have a favorable budget variance of \$1.3 million. All categories except Services and Supplies and Repairs and Maintenance are under budget. Services and Supplies have been negatively impacted by fuel charges and the workers comp expense detailed above.

Overall, Income Before Depreciation totals \$14.4 million. This amount is \$3.5 million ahead of plan. The results represent \$3.7 million less than previous year. However, 2021 included an additional \$2 million in Other Operating Revenue, largely Tipping Fees that we have intentionally limited this year due to capacity constraints.

BALANCE SHEET

The Balance Sheet remains stable with \$19 million in Cash. Restricted Cash increased by \$7 million as SSA deposited funds to cover construction costs associated with Phase 2 of their Blount Island Terminal Construction project. Note a new category in Noncurrent Liabilities: Construction Funds Participation in the amount of \$22.1 million. This represents the total of construction funds received to date from SSA and SET towards their projects. The Line of Credit was reduced with reimbursement payments from the FDOT grant for berth improvements.

CONCERNS

No concerns at this time.



Post Office Box 3005
2831 Talleyrand Avenue
Jacksonville, Florida 32206-0005

AWARDS COMMITTEE ZOOM MEETING MINUTES
September 21, 2022

Awards Committee Attending:

- Mr. Nick Primrose – Chairman
- Mr. Robert Peek
- Ms. Beth McCague
- Ms Chelsea Kavanagh
- Ms. Lisa Gee
- Ms. Retta Rogers, Recording Secretary

Other Attendees:

- James Bennett
- Kelsey Cox
- Marv Grieve
- Jose Vazquez
- Ellen Carmosino
- Sandra Platt
- Brandon Blanton
- Chris Good

Nick Primrose called the meeting to order at 4:10 PM

Item No. 1

AC2022-09-01

Purchase of Six (6) Caterpillar 3516B Diesel Generator Sets (Used) – Rescission of Award AC2022-06-05
JPA Project G/L No.: Various JPA Contract No.: EQ-1818A
Power System Services
(\$1,650,000)

A motion was made and seconded. The Awards Committee voted unanimously to rescind this contract.

Item No. 2

AC2022-09-02

Purchase of Five (5) Caterpillar 3516B Diesel Generator Sets (Used)
JPA Project G/L No.: Various JPA Contract No.: EQ-1818B
Mid-America Engine
\$1,300,000

A motion was made and seconded. The Awards Committee voted unanimously to award this contract.

Item No. 3

AC2022-09-03

Facilities-Wide Concrete Pile Cleaning
JPA Project No.: T2021.06 JPA Contract No.: MC-1611A
Underwater Mechanix Services, LLC
\$877,182

A motion was made and seconded. The Awards Committee voted unanimously to award this contract.

Item No. 4

AC2022-09-04

Professional Hydrographic Surveying Services

JPA Project G/L No.: Various
Arc Surveying & Mapping, Inc.
\$520,000

JPA Contract No.: MC-1691

A motion was made and seconded. The Awards Committee voted unanimously to award this contract.

Item No. 5

AC2022-09-05

Joint Agency Fuel
JPA Project G/L No.: Various
Gate Petroleum
\$1,577,544

JPA Contract No.: SC-0411-22

A motion was made and seconded. The Awards Committee voted unanimously to award this contract.

Item No. 6

AC2022-09-06

Dismantle Two () Sisu Container Handling Gantry Cranes
JPA Project G/L No.: 030.6164
Industrial & Crane Services, Inc.
\$185,000

JPA Contract No.: EQ-1842

A motion was made and seconded. The Awards Committee voted unanimously to award this contract.

Item No. 7

AC2022-09-07

Landscaping, Irrigation & Lighting at DPCT Entrance
JPA Project No.: D2022.05
C&L Landscape, Inc.
\$196,595

JPA Contract No.: MC-1840

A motion was made and seconded. The Awards Committee voted unanimously to award this contract.

Item No. 8

AC2022-09-08

Electrical Installation, Maintenance and Repair Services
JPA Project G/L No.: Various
Miller Electric Company
\$60,000 (Annual Estimate)

JPA Contract No.: 22-11

A motion was made and seconded. The Awards Committee voted unanimously to award this contract.

(Items No. 1 - 5 Requires Board Approval)

The meeting was adjourned at 4:45 PM



PROCEDURES AND GUIDELINES

STATEMENT OF EMERGENCY
REQUEST FOR EMERGENCY PROCUREMENT

Date: 8/15/22 Date / Time Emergency Occurred: 08/11/22 Cost Center: 003.2050.CIPPARTS

General description of item/services required: Trolley motors x2 LAK 4778FA

Suggested Sources: IPS Power Services, and T-T Electric USA

What is maximum time available to obtain item/services? ASAP or the earliest date of 1/13/23

Justification for Emergency Purchase: We currently do not have a balanced pair of trolley motors. We have plans to procure two sets of motors during this coming capital year.

It would be in the best interest of the port to expedite one set to eliminate downtime.

Vendors contacted for quotes: IPS Power Services, and T-T Electric USA

What action can be taken to prevent this emergency in the future? Changing motors in pairs if one fails.

Requested by: Brandon Blanton Department Manager Approval: _____

Next Level Director: *James G. Bennett, PE*
James G. Bennett, PE (Aug 16, 2022 18:17 EDT)

Purchase Order Number: CPO 4747 Amount: 67830.00

Vendor Number: 15168 Vendor Name: IPS

Corrective action taken to prevent future emergencies: Our goal is to have 2 balanced sets as spares going forward.

Approved by: *Lisa Gee* Date: 08/16/22
Lisa Gee (Aug 17, 2022 08:24 EDT)
Director of Procurement Services

Approved by: *Eric B. Green* Date: 08/16/22
Eric B. Green (Aug 17, 2022 09:04 EDT)
Chief Executive Officer

ALL EMERGENCY PURCHASES WILL BE APPROVED IN ACCORDANCE WITH FORMAL -INFORMAL BID THRESHOLDS ESTABLISHED ON SECTION 3-106 (13) OF SOP 1215



Jacksonville Port Authority

P.O. Box 3005
Jacksonville, Florida 32206-0005
(904) 357-3062

CAPITAL PURCHASE ORDER

VENDOR: IPS #15168 **CONTRACT NO:** EQ-1851

ADDRESS: PO Box 601492 **REQUESTING DEPT:** Equipment Maintenance
Charlotte, NC 28260-1492 **JAXPORT TELEPHONE:** (904)357-3208

Adrian Van Der Hulst **JAXPORT CONTACT:** Brandon Blanton

TELEPHONE/FAX: (843)747-7644 **G/L ACCT. #:** 003.2050.CIPPARTS

DESCRIPTION

Purchase of Two (2) Trolley Motors for delivery to: **Jacksonville Port Authority, Attn: Angel Muse/Brandon Blanton, Equipment Maintenance, 2064 East 11th Street, Jacksonville, FL 32206.** (See IPS Quote #1003698 dated 8/12/2022 for details).

LAK 4178FA Trolley Motor 2 @ \$32,500.00	\$ 65,000.00
Protective Cover "Top Hat" 2 @ \$1,415.00	\$ 2,830.00
TOTAL AMOUNT	\$ 67,830.00

Lead Time: 22 Weeks

COO APPROVAL:

Beth McCague
Beth McCague (Aug 17, 2022 08:22 EDT)

AUTHORIZED COST: \$ 67,830.00

REQUESTED BY:

brandon blanton
brandon blanton (Aug 16, 2022 17:37 EDT)

ENGINEERING APPROVAL:

James G. Bennett, PE
James G. Bennett, PE (Aug 16, 2022 18:17 EDT)

PROCUREMENT APPROVAL:

Lisa Gee
Lisa Gee (Aug 17, 2022 08:24 EDT)

CHIEF EXECUTIVE OFFICER:

Eric B. Green
Eric B. Green (Aug 17, 2022 09:04 EDT)

FINANCE-original

VENDOR-copy

ISSUING DIVISION-copy

ENGINEERING-copy

1 of 1

CONCURRENCE _____
Fed/State



Charleston Service Center
 1865 Avenue B North
 Building 177
 North Charleston, SC 29405
 Tel: 843.747.7644
 Fax: 843.747.0137

August 12, 2022

Customer: 273736
 Quote: 1003698

IPS Sales Rep: RON KENNEALLY,

Entered By: ADRIAN VAN DER HULST

JACKSONVILLE PORT AUTHORITY
 EMAIL INVOICES:
 ACCOUNTS.PAYABLE@JAXPORT.COM

Jacksonville Port Authority
 9620 Dave Rawls Blvd
 JACKSONVILLE, FL 32226

Attention: **Brandon Blanton**

Thank you for the opportunity to present you this quotation for the products described below. Within the Charleston Service Center we are committed to providing you with outstanding quality, service and support at an effective cost.

Qty	Item Code	Item Description	Each	Amount
2	LAK 4178FA	80/80KW, 1150/1150RPM, ARM 463VDC, 194A FLD 360V/7.36A IP23S/IC06 W/AIR FILTER KLIXON AND PROVISIONS TO MOUNT FEEDBACK DEVICE	32,500.00	\$65,000.00
2	TOP HAT	PROTECTIVE COVER "TOP HAT", REPLACING DMP 178-4LD, SN 10107 & 10108, DELIVERY @ 22 WEEKS. FOB DELAFIELD, WI. Freight Terms: PPD & ADD or Collect on your preferred carrier	1,415.00	\$2,830.00

Note	Delivery	Price	
Hardcopy purchase order requested, please email to avanderhulst@ips.us . Availability of the Items quoted are subject to prior sales. Any applicable taxes or freight not included in quote will be added unless otherwise specified.		Sub-Total	\$67,830.00
		Tax Total	\$.00
		Freight	\$.00
		TOTAL	\$67,830.00

This quote is valid for 30days from the above date unless stated otherwise.

This document contains IPS Confidential Information. The recipient of this proposal shall not share this document or its contents with any third party without IPS's written consent

Integrated Power Services Terms and Conditions of Sale apply to this Quote.

To obtain a copy of the terms, please visit our website at <http://www.ips.us/terms-and-conditions-usa/>

1 ½% per month interest charged on overdue accounts. Net 30 days-overdue accounts subject to collection charges. No goods to be returned without written permission. Claims for short shipment or damaged items must be made within 3 days of arrival.

Unless otherwise stated invoice amounts are payable in US funds.